

# City of Charles City Agenda Special Meeting

## **1. Meeting Date And Time**

A. June 27, 2016 7:00 P.m. This Meeting Will Convene Immediately Following A Planning Session Scheduled For 7:00 P.m.

## **2. Call To Order**

## **3. Consider Approval Of The Agenda**

## **4. Mayor's Comments**

## **5. Consider Motion To Go Into Closed Session Pursuant To Iowa Chapter 21.5 (I) To Perform Evaluation Of City Administrator And City Clerk**

Discussion

Motion

## **6. Reconvene In Open Session**

## **7. Consider Resolution No. 56-16 Approving Amendment To City Administrator Employment Contract**

Discussion

Motion

Documents: [SKMBT\\_50116062709090.PDF](#)

## **8. Consider Resolution No. 57-16 Approving Amendment To City Clerk Employment Contract**

Discussion

Motion

Documents: [SKMBT\\_50116062709091.PDF](#)

## **9. Adjournment**

**RESOLUTION NO. 56-16**

**RESOLUTION APPROVING AMENDMENT TO EMPLOYMENT AGREEMENT  
BETWEEN THE CITY OF CHARLES CITY AND CITY ADMINISTRATOR STEVEN  
DIERS**

WHEREAS, the City of Charles City entered into an Employment Agreement in February of 2014 which provided for the terms of the employment relationship between Steven Diers as City Administrator and the City of Charles City, Iowa; and

WHEREAS, the City and the City Administrator desire to amend this contract for fiscal year 2016-2017 as more specifically set forth in an Amendment to Employment Agreement submitted herewith.

NOW, THEREFORE, BE IT RESOLVED that the Amendment to Employment Agreement submitted herewith be and is hereby approved and the Mayor and City Clerk are hereby authorized to execute this Amendment to Employment Agreement on behalf of the City of Charles City, Iowa.

Council Member moved adoption of the foregoing Resolution, Council Member seconded the motion to adopt, and on roll call, the voting was as follows:

Ayes:

Nays:

Passed and approved this 27<sup>th</sup> day of June, 2016.

Attest:

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James A. Erb, Mayor

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Trudy O'Donnell, City Clerk

**RESOLUTION NO. 57-16**

**RESOLUTION APPROVING AMENDMENT TO EMPLOYMENT AGREEMENT  
BETWEEN THE CITY OF CHARLES CITY AND CITY CLERK TRUDY O'DONNELL**

WHEREAS, the City of Charles City, Iowa (Employer) and the City Clerk (Employee) entered into an Employment Agreement in July of 2007; and

WHEREAS, it is the desire of the Employer and the Employee to amend the terms of this agreement for fiscal year 2016-2017; and

WHEREAS, an Amendment to Employment Agreement has been prepared for this purpose and submitted herewith.

NOW, THEREFORE, BE IT RESOLVED that the Amendment to Employment Agreement between the Employer and Employee for fiscal year 2015-2016 be and is hereby approved and the Mayor and City Clerk are hereby authorized to execute this Amendment to Employment Agreement on behalf of the City of Charles City, Iowa.

Council Member moved adoption of the foregoing Resolution, Council Member seconded the motion to adopt, and on roll call, the voting was as follows:

Ayes:

Nays:

Passed and approved this 27<sup>th</sup> day of June, 2016.

Attest:

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James A. Erb, Mayor

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Trudy O'Donnell, City Clerk