

COUNCIL MINUTES
REGULAR SESSION
JULY 5, 2016

Charles City City Council met in regular session on July 5, 2016 at 7:00 p.m. in council chambers. Mayor James Erb presided and the following council members were present: Jerry Joerger, DeLaine Freeseaman, Michael Hammond and Dan Mallaro. Absent: Keith Starr.

Citizen Comments - none

Mayor Erb welcomed everyone to the meeting.

Motion by Freeseaman, second Mallaro to approve the agenda. Ayes - 4

Motion by Joerger, second Freeseaman to approve the minutes of the June 15, 20 and 27 meetings. Ayes - 4

Motion by Joerger, second Hammond to approve the consent calendar. Ayes - 4

Consent calendar consisted of the following: approve outdoor service for Hot Shots Billiards and payment of claims (including those approved by other boards):

CHECKLIST 06/30/16 FY END

ACH	BANCORPSV, serv.	\$303.56
ACH	BANCORPSV, serv.	\$148.13
ACH	KABRICK DISTRIBUTING, supp.	\$351.10
ACH	UNITED BEVERAGE, supp.	\$176.50
51723	FIELD BROS. MOVING INC, serv.	\$1,852.50
51724	FIRST CITIZENS BANK, serv.	\$253,405.00
51725	AUTOZONE, supp.	\$11.45
51726	BUSINESS CARD, serv.	\$558.85
51727	CARQUEST AUTO PARTS, supp.	\$6.43
51728	CEDAR VALLEY PRINT & SUPPLY, supp.	\$202.65
51729	CENTURYLINK COMMUNICATIONS, serv.	\$396.70
51730	CC CHAMBER OF COMMERCE, serv.	\$44,381.40
51731	CC CHAMBER OF COMMERCE, serv.	\$3,266.70
51732	CINTAS CORPORATION #762, serv.	\$106.56
51733	CITY MOTOR PARTS LTD	**VOIDED**
51734	CITY MOTOR PARTS LTD, supp.	\$584.42
51735	CITY MOTOR PARTS LTD, supp.	\$24.56
51736	FAREWAY STORE, supp.	\$43.94
51737	GOLDER ASSOCIATES INC, serv.	\$802.50
51738	HY-VEE INC, supp.	\$575.40
51739	IOWA PUMP WORKS INC, supp.	\$230.81
51740	JOHN DEERE FINANCIAL, supp.	\$420.65
51741	JOHN A HOWE, serv.	\$850.00
51742	LESSIN SUPPLY COMPANY, supp.	\$729.95
51743	LESSIN SUPPLY COMPANY, supp.	\$308.62
51744	MICK GAGE PLUMBING & HEATING, supp.	\$150.51
51745	MIDAMERICAN ENERGY, serv.	\$1,306.04
51746	NORTH CEDAR AVIATION AUTHORITY, serv.	\$19,556.39

51747	OFFICE DEPOT, supp.	\$515.99
51748	PETTY CASH-FGP, supp.	\$87.92
51749	POOL TECH, supp.	\$1,976.00
51750	SCHUETH ACE HARDWARE, supp.	\$282.41
51751	SCHUETH ACE HARDWARE, supp.	\$39.99
51752	SHERWIN-WILLIAMS CO, supp.	\$2,912.83
51753	STAPLES CREDIT PLAN, supp.	\$79.99
51754	TERRY BRYANT, serv.	\$368.00
51755	SUPERIOR LUMBER INC, supp.	\$4,575.84
51756-51809	PAYROLL ENDING	\$95,536.77
51810-51816	PAYROLL LIABILITIES	\$124,320.99
51817	COMMUNITY REVITALIZATION, serv.	\$6,000.00
51818	FOX ENGINEERING, serv.	\$12,600.00
51819	JP COOKE COMPANY, supp.	\$155.75
	TOTAL	\$580,203.80

CHECKLIST 07/05/16 for FY17

51820-51828	JULY HAP CHECKS	\$6,302.80
ACH	JULY HAP CHECKS	\$39,647.50
51829	AGVANTAGE FS, supp.	\$310.80
51830	CARING CONNECTIONS, serv.	\$1,500.00
51831	CEDAR RIVER SIGNS INC, supp.	\$303.99
51832	CEDAR VALLEY PRINT & SUPPLY, supp.	\$92.13
51833	CENTURYLINK COMMUNICATIONS, serv.	\$1,868.51
51834	CHARLES CITY ARTS CENTER, serv.	\$1,500.00
51835	CHARLES CITY ELECTRONICS, supp.	\$60.47
51836	CITY MOTOR PARTS LTD	**VOIDED**
51837	CITY MOTOR PARTS LTD, supp.	\$701.72
51838	COAST TO COAST SOLUTIONS, supp.	\$617.91
51839	COCA-COLA BOTTLING CO, supp.	\$270.24
51840	CRISIS INTERVENTION, serv.	\$1,250.00
51841	D&K PRODUCTS, supp.	\$490.00
51842	DAVID J. BAHE, travel reimbursement	\$18.49
51843	FIRE EQUIPMENT SPECIALTIES INC, supp.	\$3,715.36
51844	FLOYD CO COMMUNITY FOUNDATION, serv.	\$7,500.00
51845	FLOYD COUNTY HIST SOC MUSEUM, serv.	\$3,500.00
51846	GRAHAM KUETHE dba GRAHAM'S CUTTING EDGE, serv.	\$280.00
51847	GRAINGER, supp.	\$524.95
51848	HAWKEYE COMMUNITY COLLEGE, serv.	\$85.00
51849	HAWKINS INC, supp.	\$1,609.65
51850	HEALTHY HARVEST OF NORTH IOWA, serv.	\$250.00

51851	HEWETT WHOLESAL, supp.	\$60.71
51852	HOBERT ELECTRIC, serv.	\$2,507.40
51853	HOMETOWN SECURITY, serv.	\$1,200.00
51854	IDOT-CASHIER'S OFFICE	**VOIDED**
51855	IDOT-CASHIER'S OFFICE, supp.	\$3,577.67
51856	IDOT-CASHIER'S OFFICE, supp.	\$249.32
51857	IOWA LEAGUE OF CITIES, serv.	\$3,085.00
51858	JOHN DEERE FINANCIAL	**VOIDED**
51859	KEYSTONE LABORATORIES, serv.	\$30.00
51860	KWIK TRIP INC, supp.	\$2,949.78
51861	L&J INDUSTRIES INC, supp.	\$67.75
51862	MARZEN'S TOWING, serv.	\$407.50
51863	METERING TECHNOLOGY SOLUTIONS, supp.	\$10,245.52
51864	MICK GAGE PLUMBING & HEATING, serv.	\$987.50
51865	MIDAMERICAN ENERGY	**VOIDED**
51866	MIDAMERICAN ENERGY, serv.	\$32,182.40
51867	MILLS-INC, supp.	\$169.68
51868	MISSISSIPPI LIME COMPANY, supp.	\$5,419.46
51869	NEWBAUER INC, serv.	\$101.68
51870	NOAH, SMITH & SCHUKNECHT PLC, serv.	\$3,712.95
51871	OFFICE DEPOT, supp.	\$157.94
51872	OTTO'S OASIS, serv.	\$79.00
51873	PAUL HUGHES, travel reimbursement	\$8.65
51874	PAWS HUMANE SOCIETY, serv.	\$1,550.00
51875	PEPSI-COLA, supp.	\$256.38
51876	PERRY NOVAK ELECTRIC INC, serv.	\$295.00
51877	POSTMASTER, supp.	\$141.00
51878	RDJ SPECIALTIES INC, supp.	\$164.84
51879	SCHUETH ACE HARDWARE, supp.	\$254.09
51880	SHERWIN-WILLIAMS CO, supp.	\$69.70
51881	SUPERIOR LUMBER INC, supp.	\$38.70
51882	US POSTAL SERVICE, serv.	\$1,000.00
51883	USA BLUEBOOK, supp.	\$467.79
51884	VERIZON WIRELESS, serv.	\$120.03
51885	JOHN DEERE FINANCIAL, supp.	\$88.09

TOTAL \$144,045.05

Mayor Erb commented that the Federal government is working on funding to help curb problems generated by prescription drug abuse.

Joe Hull from Hot Shots Billiards was present to request use of the city parking lot to the south of his business on July 30 for a bean bag tournament and live music. He has talked to all the abutting business owners and they have given the okay to hold this event. He will utilize a generator for power and will have the music go until midnight or one. Some concern over going past midnight with the music, so he said he could start the music earlier and end at midnight. Motion by Freeseaman, second Hammond to approve the request. Ayes - 4

Craig Hamm presented a request to add another block of street to be closed for the car show by the Trinity church on July 30. He would like to close off the one block of Milwaukee St. on the east side of the church and use the north side as an overflow if necessary. He has talked to the police department about this. Motion by Joerger, second Freeseaman to approve the request. Ayes - 4

Victory Park Improvements project has had preliminary plans drawn up. Bids will be due back by September 15 and a public hearing will be held September 19. Date of completion has been extended to 2017 to help garner more favorable bids. Park and Rec has \$25,000 to put toward this project and outside donations will be sought as well. Council member Freeseaman introduced Resolution No. 58-16 entitled, "RESOLUTION SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF CONSTRUCTION COST FOR VICTORY PARK IMPROVEMENTS AND FIXING A DATE FOR RECEIVING OF BIDS" and moved for adoption. Second to adopt Mallaro. Resolution duly passed on roll call vote as follows: Ayes - Freeseaman, Hammond, Mallaro, Joerger. Nays - none.

Area Development Director Tim Fox has presented a request from MITAS for an amendment to their agreement for an extension on the tax credits. They do not have quite enough qualifying jobs yet, so are asking for an extension to May 2017. The state has approved this already. They have 132 qualifying jobs to date and need to get to 154. Several factors such as time it took to modify the existing building and the pending change in ownership contributed to the inability to meet the requirement. They are confident they will reach the goal this next year. Council member Joerger introduced Resolution No. 59-16 entitled, "RESOLUTION APPROVING AMENDMENT TO CONTRACT 11-IVF/TC-008 BETWEEN MITAS TIRES AND IEDA" and moved for adoption. Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes - Hammond, Mallaro, Joerger, Freeseaman. Nays - none

Ordinance 1095 AN ORDINANCE AMENDING SECTION 50.07 OF THE CHARLES CITY CODE OF ORDINANCES FOR THE PURPOSE OF PERMITTING THE POSTING OF SUBSEQUENT NOTICES TO ABATE IN A CONSPICUOUS LOCATION ON THE PROPERTY IN THE EVENT THE NUISANCE TO BE ABATED IS THE GROWTH OF WEEDS, GRASSES, OR OTHER VEGETATION was presented for it's second reading. This ordinance will allow city staff to abate nuisances of long grass and vegetation much quicker for multiple violations during a growing season. The first offense abatement notice will be served in the normal manner. Subsequent violations during the same growing season will be served by posting notice on the property in violation giving 48 hours to be mowed. If not done, the city will mow and assess the cost to the property. Motion by Joerger, second Freeseaman to approve the second reading of Ordinance 1095. Ayes - 4. Council member Joerger read the ordinance.

Ordinance 1093 AN ORDINANCE AMENDING SECTION 91.05 OF THE CHARLES CITY CODE OF ORDINANCES BY AMENDING PROVISIONS PERTAINING TO METER SETTINGS was presented for a third and final reading. This ordinance will require that a shut off valve be installed on both sides of the water meter for new construction only. The ordinance that was approved at the first two readings did not state that this would apply to all new construction so this final version has that language. The city attorney's opinion was that this is not a substantive change so this version can be adopted tonight after the third reading is approved. Motion by Freeseaman, second Hammond to approve the third and final reading. Ayes - 4. Council member Freeseaman read the ordinance. Motion by Freeseaman, second Mallaro to adopt and publish Ordinance 1093. Ayes - 4

The library board is requesting an increase of \$12,500 in their FY17 budget to allow a higher salary and moving expense to be offered to a candidate for the library director position. Heidi Worrall, outgoing library board president, explained that the salary of the library director was quite a bit lower than other libraries our size. The board felt that in order to secure a candidate with all of the qualifications they desired, they would probably have to offer a higher salary than originally planned. The previous director did have a master's degree and some supervisory experience but had never been a library director. Council member Freeseaman asked if the board had considered, going forward, to decrease some other expense line items to make up for this proposed increase and Heidi replied that would be difficult because it would probably mean decreasing materials purchased. So this increase will probably follow through to future budgets. Council member Joerger stated that he was okay with the \$2500 moving expense, but hesitated on the \$10,000 salary increase. Mayor Erb asked if this proposed salary increase had been a unanimous decision by the library board and reply was that this had only been discussed by the hiring committee, but would ultimately go before the full library board for a final vote. Joerger asked if any current library employees could be promoted and Heidi stated that none of the current employees have the level of education and experience that the board is seeking. Motion by Joerger to approve a \$5,000 increase in salary offering and \$2500 for moving expenses.

Motion died for lack of a second. Councilmembers would like more information on what other cities' library director salaries are based on so they can make a better comparison. Motion by Freeseaman to increase the library FY17 budget by \$10,000 contingent on library board approval of salary offering. Motion died for lack of a second. Mayor Erb then suggested that more information be gathered and distributed to the council and then have a special meeting possibly after the July 13 planning session to take action on this item. Council member Freeseaman noted that he had talked to Council member Starr, who is the liaison to the library board, and he felt strongly that this would be a good move for the council to approve this increase.

City Clerk O'Donnell stated that an invitation for each council member had been received from MBS Family Farms for an open house at their facilities in September. She also noted that the next planning session will be held July 13 at 7:00 p.m.

City Administrator Diers thanked all of the volunteers for helping make the July 4th festivities such a success this past weekend. We will talk about the Jendro contract at the next planning session as well as the memorandum of understanding for the RCPP grant. The meeting he and the mayor attended last week in Nashua was very good and was well attended.

Council member Hammond commented that he had attended a small city workshop in Nashua recently on water quality and was pleased that Charles City is ahead of the game on these types of issues.

Motion by Mallaro, second Joerger to adjourn. Ayes - 4

James A. Erb, Mayor

Attest:

Trudy O'Donnell, City Clerk