

COUNCIL PROCEEDINGS
JANUARY 19, 2017

Charles City City Council met in a budget session on January 19, 2017 at 5:23 p.m. following a re-scheduled regular meeting of the council. Mayor James Erb presided and the following council members were present: Keith Starr, Jerry Joerger, DeLaine Freeseaman, Michael Hammond and Dan Mallaro. Also present were city administrator Steve Diers and city engineer John Fallis.

The proposed levy sheet was distributed to the council.

Water department budget was reviewed. An increase of 2.75% was included for salaries for FY18. The revenues are projected to increase due to Simply Essentials coming online. Some items included for purchase are an ICS Flex which is for the SCADA program, skid loader and van for FY17, 4x4 pickup, hydraulic saw for cutting water mains and sewer jetter for FY18. The 4x4 would replace the truck that the valve exerciser is mounted on so that the exerciser can stay permanently mounted. Some of the contracted services included are lime removal, curb stop repair and lagoon clean out. Water towers were cleaned this summer and everything looks good.

WPC budget was reviewed. Revenues are budgeted to increase due to Simply Essentials coming online. Contracted services includes design work for the plant upgrade. Operating supplies is increasing due to purchase of UV bulbs (done every two years) and ferric acid purchases for treating Simply Essentials discharge. Once the new plant is built, ferric use will decrease greatly. The capital equipment line item consists mainly of equipment for ferric acid. Under sanitary sewer section, capital equipment line items includes purchase of new sewer camera that went down. Contract services here includes sewer lining and manhole repairs/replacement. For FY18, contract services includes smoke testing half of our system to find improper hookups to the sanitary system and other compromises to the system.

The UV Disinfection fund balance will be transferred to the Wastewater Expansion fund or sewer fund.

Wastewater Expansion Fund will be for the plant upgrades being designed currently. Wastewater Superintendent Dan Rimrod explained that we are looking at maybe moving the Chautauqua lift station since it experiences flood damage too easily. We have no backup for this station, so it is hoped to get a backup generator for it once it's moved. He also stated that the slip lining projects continue to help with his numbers at the plant since they keep the inflow/infiltration down. The smoke testing will also help identify issues that affect his numbers.

Transit Fund budget was reviewed. The total ridership given to us by NIACOG shows a decrease. Not sure why, it was suggested that the increase in student tickets from 1.00 to 1.50 may be part of it plus they have also stopped allowing kids to sit on the floor or aisles while on the buses. We have one year left on the contract with the current provider and it sounds like they will be retiring at that time. Our costs have traditionally been lower than the rest of the region with this provider, so we could be seeing an increase. Council member Freeseaman asked if the city has ever considered taking over the taxi service and city administrator Steve Diers said no because we are still getting a pretty low cost of operation.

Business office budget discussed. Not a lot of change here with the 2.75% salary increase being used for FY18. City administrator budget is pretty much standard as well with some money planned for replacing office furniture. City clerk budget pretty much the same as well with a 2.75% increase in salary as well.

Debt Service fund budget reviewed. Our one day borrowings of \$230,236 for FY17 and \$231,150 FY18 are included here along with all of the general obligation debt payments. Some of these are covered by debt service levy and others are paid for with transfers from other funds.

Admin Purchase Reserve will be a saving fund for future vehicle purchase for city administrator. These funds will come from a transfer from the General Fund.

There being no further business, meeting was adjourned.

James A. Erb, Mayor

Attest:

Trudy O'Donnell, City Clerk