

COUNCIL PROCEEDINGS
JANUARY 26, 2017

Charles City City Council met in a budget session on January 26, 2017 at 4:30 p.m. in council chambers. Mayor James A. Erb presided and the following council members were present: Keith Starr, Jerry Joerger, Michael Hammond, Dan Mallaro and DeLaine Freeseaman (arrived 4:38 p.m.) Also present were City Administrator Steve Diers and City Engineer John Fallis.

Road Use Tax fund budget reviewed. Per capita of \$119 was used for FY18 for revenue. Curb and gutter work on Clark Street by the Optometric Center is included in expenses for FY18. Capital equipment purchases budgeted for FY17 were a batwing and endloader. Batwing purchase was included in the one day borrowing and the endloader was cheaper than expected, so a clamshell will be purchased to utilize the excess balance for FY17. For FY18 capital expenses, a building to be erected at the CVTC site has been included for \$150,000 and also a dump truck at \$130,000. Conversion of some downtown street lights to LED is also included and discussion was held on possibly doing more down lights if the rebates for that program are scheduled to decrease in the future. It might pay to do more sooner. Also included here is \$25,000 for wayfinding signage, we were awarded a \$4500 grant to go towards this. CVTC fund is for our share of expenses at the facility shared by the city, state and county. This fund utilized the existing cash balance to install big ceiling fans to help circulate air and reduce moisture accumulation that was occurring.

Local Option Sales Tax fund budget reviewed. Our LOST is earmarked exclusively for street related expenses. Transfers out of here are done to street related capital improvement fund and to debt service for payments on street related debt. Projects for FY17 include ADA transition plan and PCC repair. For FY18, reconstruction of 1st Avenue bridge is included.

2016 Flood fund is where all the flood expenses flowed through and the reimbursement from the state and federal will be deposited. Any shortfall here would be transferred from the General fund for the city match.

Street related capital improvement fund is where all street projects flow through. For FY17, projects are patching and ADA curb work. For FY18, projects include PCC work, 2nd phase of ADA transition, 1st Avenue bridge reconstruction and Lawler Street repair. Revenues consist of transfers in from LOST, water, sewer and storm water funds as applicable.

Storm Water fund budget reviewed. An increase of \$1/month/water account is included to help fund sump pump connection issue resolution. Staff is researching adding sub drain along the curb in certain areas to help residents with getting the water away from their properties and not connect to the sanitary sewer, pump out into the street or onto their neighbors property. Expenses here include work on manholes, 1st Avenue storm drain modification for FY17 and Glenwood Road drainage, 11st Street culvert repair and installation of subdrains for FY18.

Waste Collection Fund budget discussed. Work continues on the renegotiated contract with Jendro for garbage pickup in the city. The use of bins for garbage pickup has been discussed and staff is researching those costs. A 5% increase in both revenues and expenses has been calculated. Costs for the contract of grinding our tree branches are included here as well as the costs for the annual spring cleanup.

McQuillen Place Capital Project fund is for the costs associated with that project that will either be reimbursed to the city or will be paid with TIF bond proceeds. That development agreement includes a yearly reimbursement of \$10,000 for legal fees associated with this project.

City Administrator Diers reported that we will be meeting with RAGBRAI representatives next week to start the process for being an overnight stop.

There being no further business, meeting was adjourned.

James A. Erb, Mayor

Attest:

Trudy O'Donnell, City Clerk