

MINUTES
CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY
August 15, 2013 7:00 a.m.

Members Present: Margaret Calvert, Jill Streich, Jeremy Heyer, and Trey Becker. Absent: Sally Jenkins.
Others present: Heidi Nielsen, staff.

Call to Order. Chairperson Calvert called the meeting to order at 7:01 a.m.

Public Comments. None

Amend-Approve Minutes of July 18, 2013. Heyer moved, Becker seconded the motion to approve the minutes of July 18, 2013 as presented. Ayes: 4, Nays: 0. Motion carried.

Approval of Bills. Heyer moved, Streich seconded the motion to approve payment of the revised bill listing totaling \$97,806.29. Ayes: 4, Nays: 0. Motion carried.

Communications. Items under Communications were reviewed but no action was taken.

Old Business.

New Business.

Approve Resolution 06-13 Accepting the SEMAP Certification for FYE June 30, 2013. Staff discussed the purpose of SEMAP and the areas that required under the self-assessment. All of the files reviewed were in order and there was only one error noted. Calvert asked if we were going to receive a High Performer ranking this year and Nielsen indicated that was the expected score. Becker made a motion to approve Resolution 06-13 to certify the SEMAP submission. Heyer seconded the motion. Motion carried on roll call vote: Ayes: Calvert, Streich, Heyer and Becker. Nays: None.

Approve Resolution 07-13 Accepting the 2013 Capital Fund Award. Staff explained that HUD requires the Board to accept the funding by resolution. This is because acceptance of the funding is tied to the agreement to continue to operate the public housing for an additional 40 years. The funding is not earmarked for any projects at this time. Streich made a motion to approve Resolution 07-13 to accept the 2013 Capital Fund award. Becker seconded the motion. Motion carried on roll call vote: Ayes: Calvert, Streich, Heyer and Becker. Nays: None.

Being no further business, Streich moved, Becker seconded the motion to adjourn. Ayes: 4. Nays: None. Motion carried.

Charles City Housing and Redevelopment Authority

Margaret Calvert, Chairperson

ATTEST:

Heidi Nielsen, Director