

CHARLES CITY HOUSING & REDEVELOPMENT AUTHORITY

AGENDA

November 21, 2013, 7:00 a.m.

at

501 Cedar Terrace South, Charles City, IA 50616

- I. Roll Call – Call Meeting to Order
- II. Public Comments
- III. Amend-Approve Minutes of October 17, 2013..... 1-2
- IV. Approval of Bills for November 2013..... 3
- V. Communications..... 4-23
 - 1. Capital Fund Program Update
 - 2. Rehab Update
 - 3. Security Camera Update
 - 4. New Board Member
 - 5. Audit
 - 6. SEMAP Score
 - 7. Monthly Rental Status Update
 - 8. End of Participation Tracker
 - 9. Newsletters
 - 10. Financial Statements
- VI. Old Business - None
- VII. New Business - None
- VIII. Move to Adjourn

Next regular meeting scheduled for Thursday, December 19, 2013
7:00 a.m., CCHRA Office

MINUTES
CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY
October 17, 2013 7:00 a.m.

Members Present: Jeremy Heyer, Margaret Calvert, Jill Streich, and Trey Becker. Absent: Sally Jenkins. Others present: Heidi Nielsen, staff.

Call to Order. Chairperson Calvert called the meeting to order at 7:00 a.m.

Approve Minutes of September 19, 2013. Heyer moved, Becker seconded the motion to approve the minutes of September 19, 2013. Ayes: 4, Nays: 0. Motion carried.

Approval of Bills. Becker moved, Streich seconded the motion to approve payment of the revised bill listing totaling \$97,918.97. Ayes: 4, Nays: 0. Motion carried.

Communications. Items under Communications were reviewed. No action was taken.

Old Business. None

New Business.

Consider Approval of Resolution 11-13 to Approve Payment Standards. HUD's new Fair Market Rents for 2013/2014 and the current and proposed Payment Standards were presented and discussed. Staff made a request to increase the Payment Standards as presented. Streich moved to approve Resolution 11-13 to revise current Payment Standards. Heyer seconded the motion. Motion carried on roll call vote: Ayes: Calvert, Heyer, Streich, and Becker. Nays: None

Consider Placing Limitations on Exterior Decorations. Staff informed the board of recent events involving the placement of offensive decorations and decorations which created a fire hazard. The difficulty of trying to police or determine what types of decorations are acceptable was discussed. Streich commented that having to tolerate your neighbor's decorations is just part of living in an apartment. Nielsen stated that a possible solution would be to allow the residents to continue to put up Christmas lights and other decorations, subject to prior approval from management. Then we would be able to deal with the issue on a case-by-case basis. However, to be able to enforce we will have to incorporate this into the lease. There isn't enough time to give the residents proper notice to include this change into the lease revision that is effective for January 1, 2014. All were in agreement that we should wait until the next time the lease is revised.

Approve Additional Work on Security Camera System. The proposal and costs were presented to the board with Circle K Communications doing the work for \$2,700. Nielsen informed the board that we are working on obtaining approval from the County Supervisors to put the equipment on the roof of the courthouse. Streich moved to approve the additional work on the security camera system. Streich seconded the motion. Ayes: 4, Nays: 0. Motion carried.

Prior to adjournment some issues with the current audit were discussed. Staff informed the board that we are having problems providing back-up documentation to verify the amounts on the depreciation schedule. The previous audits were all done on the cash statements and because of this, the depreciation schedule has never been reviewed. This is creating difficulties because we no longer have the documentation needed for the verification. If the issues cannot be resolved and it requires the auditors to submit a qualified opinion, staff informed that board that we will hold a special meeting to discuss our options.

Being no further business, Becker moved, Streich seconded the motion to adjourn. Ayes: 4. Nays: 0. Motion carried.

Charles City Housing and Redevelopment Authority

Margaret Calvert, Chairperson

ATTEST:

Heidi Nielsen, Director

Charles City Housing
 Monthly Bill Listing
 November 2013

Customer	Description	Amount
Automatic Door Group Inc.	automatic door opener repair NCT/SCT	0.00
Business Card	lawn spreader part, computer back up service	33.80
C.Naber & Associates	accounting fees	375.00
Carolyn Miller	security deposit refund & interest	114.01
CEC	security camera repair	43.38
Cedar Valley Printing	envelopes/bathroom items/office items	485.41
CenturyLink	phone service	0.00
Charles City Press	snow shoveler ad fees	336.00
Cintas	rug service	115.80
Circle K Communications, Inc.	security camera parts & maintenance	1,983.86
City of Charles City	parking lot payment SCT	9,710.37
City of Charles City	water/sewer/trash/URP/S8 Insp./ fire ext.fill	3,057.73
Don's Repair	maintenance item	168.17
Foxen Floors & More	tile/floor supplies	1,646.10
GE Capital	copier lease	230.51
HAPS	Nov. 1 HAPS	49,212.07
IDALS	steve pesticide license renewal fee	15.00
Iowa Department of Public Health	Marty Parcher lead sampler recert fee	60.00
Iowa Department of Transportation	fuel	167.91
Iowa NAHRO	membership dues	75.00
Jendro Sanitation	trash service	593.00
Linderman Heating & Air, LLC	furnace/boiler repairs	519.17
Marco, Inc.	copy costs	61.72
Mehmen's Painting	paint apt. 11	135.00
Mid American Energy	electric/gas/URP	3,946.96
Noah, Smith & Schuknecht, P.L.C.	legal fees	1,291.00
Outdoor Designs, Inc.	weed & feed	925.50
Petty Cash	replenish petty cash-cash in bag: 35.70	64.30
Pitney Bowes	meter lease	47.74
Ron's Plumbing	maintenance item	17.38
Schueth Ace Hardware	maintenance items	312.72
Sherwin Williams	paint	236.42
T-J Service	refrigerator gaskets/antenna service	324.97
Titus Lock Services	lock repair @ foster grandparent office door	65.00
Trent Parker	computer support	176.40
US Cellular	cell phone service	69.28
YARDI	criminal background reports	31.50
		76,648.18

REQUESTED ACTION: None - for your information only.

1. **Capital Fund Update.** The Parking Lot project still needs to be closed out. We are still waiting for the payroll reports from two of the subcontractors before all of the Davis Bacon requirements are met. Once we receive the documents we will close out the project and pay the retainage.
2. **Rehab Update.** Work is continuing on the three projects in phase one, with completion dates set for December. We will be contacting the next five homeowners sometime in the next two to three weeks so we can have the next phase in place to secure contractors in time for the spring construction season.
3. **Seasonal/Temporary Employment.** We have four individuals hired for snow removal and have offered a job to a fifth. We are also going to have staffing issues in the office in January. Julie will be out of the office for a few weeks. However, we plan to hire a temporary worker to cover the phones and the front desk while she is out.
4. **Security Camera Update.** The radios are installed and we can finally access the cameras remotely. The final cost came in lower than quoted at \$1,983.86. The County Supervisors approved the installation on the Court House and are not charging us a monthly fee for the extra electricity consumption.
5. **New Board Member.** We have a new Board Member. Karen Christensen is being appointed by the Mayor and should be ready to start at the next meeting. She will be replacing Sally Jenkins, who passed away last week. Sally was a great asset to our board and she will be missed.
6. **Audit.** We have been working with the auditors to locate acceptable documentation so they can complete the audit. At this point it appears that they will be able to complete the audit.
7. **SEMAP Score.** We have received our SEMAP score from HUD for last fiscal year. We have achieved the designation of High Performer again scoring 100%. I have attached a copy of the letter from HUD. We will review the results at the meeting.
8. **Monthly Rental Status Update.**

Month of October 2013	Total Leased 10/1/13	New Leases	Removed Or Moved	Total Leased 10/31/13	Total On Waiting List	Offered Assistance	Removed
Terraces 132 Units	131	1	0	132	17	7	5
Morningside 15 Units	15	0	0	15	21	0	0
Section 8 197 Units	156	8	8	156	62	0	0

Declined Assistance (5) Over Income () Denied () Insufficient Address ()
Did not attend Briefing/Information Not Returned () Criminal Background Check ()
Voucher Expired () Purged ()
Terminations: PH () S8 (3)
Port Out: (2)

9. End of Participation Tracker. See attachment

10. Newsletters. See attachments

11. Financial Statements. October 2013 statements are attached.



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

KANSAS/MISSOURI STATE OFFICE

Gateway Tower II, Room 200

400 State Avenue

Kansas City, KS 66101-2406

HUD Home Page: www.hud.gov

NOV 6 2013 PM 12:16

October 25, 2013

Ms. Heidi Nielson
 Executive Director
 Housing Authority of the
 City of Charles City
 501 Cedar Terrace South
 Charles City, IA 50616

Dear Ms. Nielson:

Thank you for completing your Section 8 Management Assessment Program (SEMAP) certification for the Housing Authority of the City of Charles City. We appreciate your time and attention to the SEMAP assessment process. SEMAP enables HUD to better manage the Section 8 tenant-based program by identifying public housing authorities' (PHA) capabilities and deficiencies related to the administration of the Section 8 Program. As a result, HUD will be able to provide more effective program assistance to PHAs.

The Housing Authority's final SEMAP score for the Fiscal Year Ended June 30, 2013, is **100 percent**. The following are your scores on each indicator:

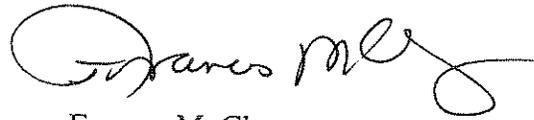
Indicator #	Indicator	Points
1	Selection from Waiting List	15
2	Reasonable Rent	20
3	Determination of Adjusted Income	20
4	Utility Allowance Schedule	5
5	HQS Quality Control	5
6	HQS Enforcement	10
7	Expanding Housing Opportunities	N/A
8	Payment Standards	5
9	Timely Annual Reexaminations	10
10	Correct Tenant Rent Calculations	5
11	Pre-Contract HQS Inspections	5
12	Annual HQS Inspections	10
13	Lease-Up	20
14	Family Self-Sufficiency	N/A
15	Deconcentration Bonus	0
	TOTAL SCORE	100%

Your overall performance rating is **High**.

If you have any questions regarding the above, please do not hesitate to contact Julie Tudor, Public Housing Revitalization Specialist of my staff at (913) 551-5585.

Thank you for your cooperation with the SEMAP process.

Sincerely,

A handwritten signature in black ink, appearing to read "Frances M. Cleary". The signature is fluid and cursive, with a large initial "F" and a long, sweeping tail.

Frances M. Cleary
Director
Office of Public Housing

END OF PARTICIPATION
TRACKER
2012-2013

SECT8	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTALS
LEFT IN GOOD STANDING	2	2	2	2	1								9
ZERO HAP	2	2	2	2									8
MUTUAL RESCISION													0
ANNUAL RE-EXAM SEARCHING		1	1										2
PORT-OUT ABSORBED					1								1
PORT-OUT SEARCHING			2		1								3
DECEASED													0
MOVED IN VIOLATION			3	1									4
EVICTED	1	1											2
UNAUTHORIZED LIVE-IN	1	1	1										3
VIOLATION OF FAMILY OBLIGATION	1				1								3
GAVE UP ASSISTANCE BEFORE 1 YEAR													0
FAILURE TO RENEW													0
FAILURE TO REPAY													0
FAILURE TO PROVIDE INFO													0
FAILURE TO FOLLOW THROUGH													0
FRAUD													0
UNREPORTED INCOME-2ND TIME			1										1
UTILITIES DISCONNECTED					2								2
CRIMINAL CONVICTION													0
VOUCHER EXPIRED													0
VOUCHER REVOKED													0
LEASED W/NEW LANDLORD			3	1	2								6
TOTALS	7	7	15	6	8	0	41						
PUBLIC HOUSING													
LEFT IN GOOD STANDING	1	1	2	2	1								7
DECEASED	2	2											4
MOVED IN VIOLATION													0
TERMINATED FOR LEASE VIOLATIONS													0
EVICTED				1									1
UNAUTHORIZED LIVE-IN													0
FAILURE TO RENEW													0
FAILURE TO REPAY													0
FAILURE TO PROVIDE INFO													0
FAILURE TO FOLLOW THROUGH													0
CRIMINAL CONVICTION													0
OTHER													0
UTILITIES DISCONNECTED													0
TOTALS	3	3	2	3	1	0	12						



TERRACE NEWS

November 2013 OFFICE HOURS 8 AM-4:30 PM (641)228-6661

November 21st at 7:00 a.m. is the monthly board meeting held at the office. This is open to the public.



LOOK WHO'S CELEBRATING A BIRTHDAY THIS MONTH!

Becky Loftus Apt. 35	13
Esther Rolph Apt. 5	15
Laura Lonergan	20
Marianne Kirlan Apt. 127	24
Judy Arlet Apt. 41	28

SAY HELLO TO YOUR NEW NEIGHBORS!

Gladys Kleman Apt.33 SCT

Sara Boggess NCT

ENJOY YOUR NEW HOME!



DON'T FORGET TO MOVE YOUR CLOCKS BACK 1 HOUR!!

NOVEMBER:

- 1-2:** Holly Jolly Shop Hop-Holiday Retail Open House Weekend
- 3:** Daylight Saving Time ends- turn clocks BACK 1 hour!
- 5:** Election Day
- 7:** First Congregational Church "Cookie Walk, 9am-11am
- 8-10:** Holiday Open House@ Otto's Oasis
- 11:** Veteran's Day (office closed)
- 11:** First Congregational Church Ham Ball Dinner, 5pm-7pm. 228-5310 for delivery. Call before 11am. \$8 Adults/\$5 12&under
- 13:** Slinger Chiropratic North Iowa Wellness Movement @ 6pm free
- 14:** Old Time Music Jam Session @ 7pm @ Senior Center
- 26:**Our Kids Count, 5:30-6pm free supper, program 6-7pm "Family Relaxation Night" @ Trinity UMC
- 27:** Slinger Chiropratic North Iowa Wellness "Fast, Easy, & Healthy meal ideas; using good food at home." 6pm free
- 28:** Thanksgiving (office closed until Monday, December 2)
- 29-Dec.1:** Poinsettia Open House @ Otto's Oasis
- 29:** Candlelight Evening @ Otto's Oasis, 5:30pm-8pm
- 30:** Santa at the Greenhouse-Otto's Oasis

Banned Individuals From Any Public Housing Property:

David "Boone" Mahnesmith, Roy Bode

If any of these individuals are seen on any public housing property, at any time of day, please call the police department. Under no circumstances are they able to be on the properties.



OFFICE CLOSED
November 11th for
Veteran's Day
November 28th & 29th for
Thanksgiving!



INFORMATION TO KNOW!

WINTER REMINDERS:

It is that time again! Winter is around the corner. Here are a few reminders for this season:

- Snow removal will be done as quickly as possible. If it continues to snow throughout a day, they will wait for it to stop or let up. We expect your cooperation, understanding, and patience during this season. Keep in mind you may have to change your plans on going out. The guys will not come and clean out 1 apartment area just so you can leave. Appointments may need to be rescheduled. When the weather is bad it is probably best to stay in!
- When the parking areas are being cleared the guys will want you to move your vehicles. Please be aware of when they are clearing your area. Occasionally they will have us call you to move your car if you don't come out to do it .
- If you do not plan on driving over the winter months you must make other arrangements to store your car off property.
- SCT only-when the temperature is at freezing or below please do not leave your windows open, even a crack. The cold air can freeze the pipes and you won't have heat.

For those of you who have dogs please keep in mind when snow arrives you CANNOT leave any dog chains or leashes on the sidewalks. The snow blowers end up breaking if a chain or leash gets tangled up in the blades. Thank you for your cooperation!

WAITING LIST:

Currently the waiting list for SCT and NCT apartments is fairly short. If you know of anyone thinking of moving, now would be a good time to have them inquire. Also, just a reminder that if you refer someone to the Terraces, after their 6th month you will receive \$50! So, spread the word!

THE GUYS WILL BE COVERING THE A/C UNITS SOON AFTER THE 1ST OF THE MONTH. THEY WILL GET TO THEM AS THEIR SCHEDULE AND WEATHER PERMITS.

NO SMOKING POLICY:

The No Smoking Policy in **ALL** apartments will be enforced starting January 1, 2014. Failure to follow policy will result in termination of your lease. New leases will be sent to you for a required signature and must be returned by December 31, 2013. Failure to return a signed lease will also result in termination of your lease. If you have any questions, contact the office.

HAM BALL DINNER
VETERAN' S DAY
MONDAY, NOVEMBER 11, 2013
5:00 A.M. TO 7:00 P.M.



FIRST CONGREGATIONAL CHURCH
CORNER OF
FERGUSON & JACKSON ST.
CHARLES CITY

Adults-\$8.00 Under 12-\$5.00 Under 5-Free
Dinners delivered upon request by calling
the church at 228-5310 before 11:00 a.m.

FIRST CONGREGATIONAL CHURCH'S "COOKIE WALK"



Saturday, DECEMBER 7th

9:00 ----- 11:00 A.M.

Fancy home-baked Christmas Cookies & Holiday Treats

Enjoy coffee and coffee cake at our Holiday Coffee Shop

CORNER OF N. JACKSON & FERGUSON STS., CHARLES CITY

November 2013 MENU

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	Each Meal Includes: + 1/3 of the Required Daily Intake for persons age 70+ + milk, condiments as appropriate Sodium > 800mg			1 Fresh Salmon Roasted Red Potatoes Creamed Peas Fruit Raspberry Lemonade
4 Beef & Noodles Stewed Tomatoes Broccoli Raisin Salad Peach Crisp	5 Pork Roast Baked Potato Cooked Cabbage & Onions Oatmeal Fruit Bar Tomato Juice	6 Swedish Meatballs Baked Potato w/ Sour Cream Harvard Beets Mixed Fruit Raspberry Lemonade	7 Baked Chicken Mashed Potatoes w/ Gravy Cranberry Brussel Sprouts Cinnamon Applesauce	8 Ham & Bean Soup Cheese Bread Green Beans Strawberries & Bananas OJ
11 Veterans Day Closed	12 Turkey Tetrazzini Garden Beans Hot Fruit Compote WW Roll Tomato Juice	13 Taco Soup -or- White Chili Tortilla Chips Lettuce Salad Mandarin Orange Jello	14 Scalloped Potatoes & Ham California Blend Cranberry Pear Crisp OJ	15 Crunchy Baked Fish Tartar Sauce Sweet Potato Wedgets Creamed Peas Orange/Banana/Pineapple Tomato Juice
18 Meat Loaf Boiled Potatoes Spinach Au Gratin Strawberries Angel Food Cake	19 Creamed Chicken over Biscuit Brussel Sprouts Pineapple Tomato Juice	20 Liver & Onions -OR- Beef Patty Mashed Potatoes Mixed Vegetables Oatmeal Fruit Bar OJ	21 Chili Cinnamon Roll Baby Carrots Chilled Peas Raspberry Lemonade	22 Egg & Potato Casserole Broccoli Banana Half Blueberry Oat Muffin OJ
25 Lemon-Herbed Chicken Scalloped Corn Tomatoes Florentine Mandarin Oranges	26 Crunchy Baked Fish Parsley Potatoes Green Beans Pineapple Cherry Crisp Raspberry Lemonade	27 Hearty Veg. Soup Corn Bread Celery Sticks Peaches Trail Mix	29 Closed.	

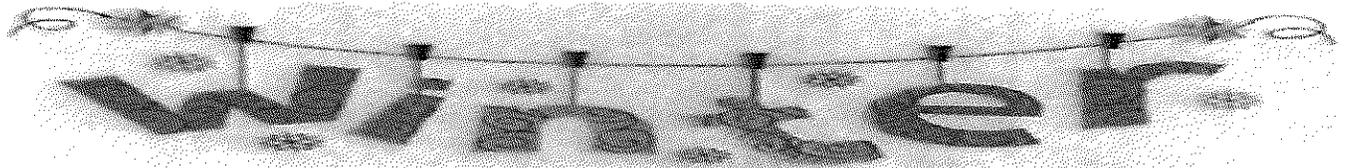


Monday	Tuesday	Wednesday	Thursday	Friday
<ul style="list-style-type: none"> American Diabetes Month Aviation History Month CANADA: Amaryllis Month CANADA: CPR Awareness Month CANADA: Crohn's Disease and Colitis Awareness Month CANADA: Diabetes Awareness Month CANADA: Osteoporosis Month Epilepsy Awareness Month Family Stories Month I Am So Thankful Month International Drum Month 	<ul style="list-style-type: none"> Jewish Book Month Lung Cancer Awareness Month National AIDS Awareness Month National Alzheimer's Disease Month National American Indian Heritage Month National Family Caregivers Month National Georgia Pecan Month National Health Skin Month National Home Care Month National Hospice Month Peanut Butter Lovers' Month Real Jewelry Month 		<ul style="list-style-type: none"> BIRTHSTONE - Topaz (Fidelity) FLOWER - Chrysanthemum COLORS - Dark Blue and Red 	<p>1</p> <p>11:00-11:30 Living Better In CC</p>
<p>4</p> <p>11:00-11:30 Living Better In CC</p> <p>6:30 Bingo</p>	<ul style="list-style-type: none"> U.S.: General Election Day <p>5</p> <p>9:00 Men's Pool 11:15 "Memories of the Sr. Center" by Judy Hauser 1:00 P.M. Cards</p>	<p>6 <i>Halfway Point of Autumn</i></p> <p>9:00 Women's Pool 11:20 "Be Food Safe" by Rose halfway point of autumn</p>	<p>7</p> <p>9:00 Open Pool Paper Fun 1:00 General Membership Mtg. Jam Session</p>	<p>8</p> <p>11:00-11:30 Living Better In CC</p>
<p>11  CANADA: Remembrance Day U.S.: Veterans' Day</p> <p>Veterans Day CLOSED</p>	<p>12</p> <p>9:00 Men's Pool 11:15 Music by Dick Knight 1:00 Cards</p>	<p>13</p> <p>9:00 Women's Pool 10:30 Blood Pressure Clinic</p>	<p>14</p> <p>9:00 Open Pool 11:15 Music by Roger Wedeking</p>	<p>15</p> <p>11:00 Music by Tim Howland</p>
<p>18</p> <p>10:15 Site Council Mtg. 11:00-11:30 Living Better In CC</p> <p>6:30 BINGO</p>	<p>19  Full Moon</p> <p>9:00 Men's Pool Healthline "Diabetics 6d" by Sue Zubrod 1:00 Cards</p>	<p>20</p> <p>9:00 women's Pool 11:20 "Info on Monuments" by Isiah Schott</p>	<p>21</p> <p>9:00 Open Pool 11:15 Music by Jack Tynan Jam Session</p>	<p>22</p> <p>11:00-11:30 Living Better In CC</p>
<p>25</p> <p>11:00-11:30 Living Better In CC</p> <p>6:30 Bingo</p>	<p>26</p> <p>9:00 Men's Pool 11:15 Music by Ben Kral and his Harmonica 1:00 Cards</p>	<p>27</p> <p>9:00 women's Pool 11:00-11:30 Living Better In CC</p>	<p>28  U.S.: Thanksgiving Day</p> <p>HAPPY THANKSGIVING CLOSED</p>	<p>29</p> <p>CLOSED decorate center for Christmas</p>



Floyd County Child Abuse Prevention Council
Second Annual Happy Holiday Event-

FREE



Clothing & Outer Wear

Wednesday,

November 13

9:00 AM to Noon

Charles City Library

Zastrow Room

Join us in

Making the Holidays Merry for
local children of all ages!

Donations of new or gently
used clothing-

Contact Toni Butikofer
for pickup
319-239-1856

**FREE, gently-used
clothing of all sizes
will be distributed.**





MORNINGSIDE NEWS

November 2013 OFFICE HOURS 8 AM-4:30 PM (641)228-6661

November 21st at 7:00 a.m. is the monthly board meeting held at the office. This is open to the public.

Did you know you can have your rent automatically deducted from your bank account? Call the office to sign up! If you pay your rent with cash please have the exact amount. We do not keep change on hand.



OFFICE CLOSED

November 11th for
Veteran's Day
November 28th & 29th for
Thanksgiving!



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TO MOVE YOUR
CLOCKS BACK 1
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BANNED FROM ANY PUBLIC HOUSING PROPERTY-CALL POLICE IF SEEN:

**DAVID "BOONE"
MAHNESMITH & ROY BODE**

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GREAT
PARENT/
CHILD
EVENTS



FOR YOUR INFORMATION:

MOPS(Mothers with preschoolers): call St. John Lutheran Church @ 228-3397
Our Kids Count: call Central Preschool @ 228-6803

Community Nursing Clinic Schedules for November 2013.
To make an appointment call: 641-257-6111.

Childhood Immunization Clinics

- Thursday, Nov. 7th: 9:00 am-12:00 pm
- Thursday, Nov. 14th: 1:00 pm—4:00 pm
- Tuesday, Nov. 19th: 9:00 am-12:00 pm
- Monday, Nov. 25th: 9:00 am-12:00 pm



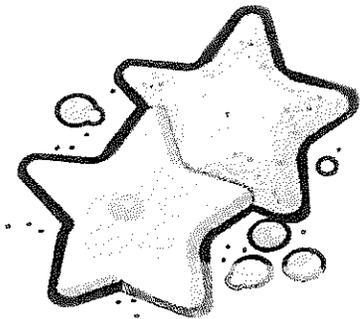
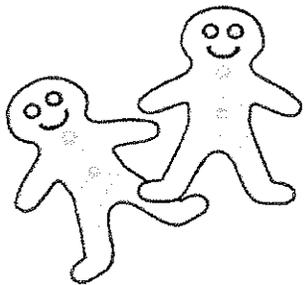
Flu Shot Clinic for Kids with Medicaid, No Insurance, or Underinsured:

Nov.7 & Nov. 25 from 1pm-2pm

WIC CLINICS

Oct. 22, 23, & 24
9:00 A.M. to 12:00 P.M.
and
12:40 P.M. to 3:00 P.M.
at :
1010 South Grand
1-800-657-5856

FIRST CONGREGATIONAL CHURCH'S "COOKIE WALK"



Saturday, DECEMBER 7th

9:00 ----- 11:00 A.M.

Fancy home-baked Christmas Cookies & Holiday Treats

Enjoy coffee and coffee cake at our Holiday Coffee Shop

CORNER OF N. JACKSON & FERGUSON STS., CHARLES CITY

HAM BALL DINNER
VETERAN'S DAY
MONDAY, NOVEMBER 11, 2013
5:00 A.M. TO 7:00 P.M.



FIRST CONGREGATIONAL CHURCH
CORNER OF
FERGUSON & JACKSON ST.
CHARLES CITY

Adults-\$8.00 Under 12-\$5.00 Under 5-Free
Dinners delivered upon request by calling
the church at 228-5310 before 11:00 a.m.

Floyd County Child Abuse Prevention Council
Second Annual Happy Holiday Event.

FREE

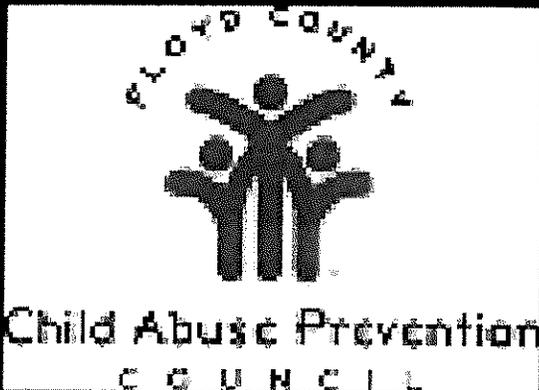
winter

Clothing & Outer Wear

Wednesday,

November 13

**FREE, gently-used
clothing of all sizes
will be distributed.**



9:00 AM to Noon

**Charles City Library
Zastrow Room**

Join us in

**Making the Holidays Merry for
local children of all ages!**

**Donations of new or gently
used clothing-**

**Contact Toni Butikofer
for pickup
319-239-1856**

CITY OF CHARLES CITY
REVENUE & EXPENSE REPORT
CALENDAR 10/2013, FISCAL 4/2014

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PER CENT EXPENDED	UNEXPENDED
173-532-4300	INTEREST-PUBLIC HOUSING	23,500.00	1,991.80	7,662.11	32.60	15,837.89
173-532-4504	FRAUD-PUBLIC HOUSING	4,000.00	235.00	816.50	20.41	3,183.50
173-532-4506	DWELLING RENT-PUBLIC HOUSING	425,000.00	35,283.00	141,504.78	33.30	283,495.22
173-532-4507	EXCESS UTILITY-PUBLIC HOUSING	10,500.00	348.00	4,298.00	40.93	6,202.00
173-532-4508	CONTRIB-OTHER-PUBLIC HOUSING	13,000.00	919.75	4,432.75	34.10	8,567.25
173-532-4710	REIMBURSED EXP-PUBLIC HOUSING	7,000.00	20.00	441.41	6.31	6,558.59
173-532-4781	OPER SUBSIDY-PUBLIC HOUSING	.00	14,782.00	57,029.00	.00	57,029.00-
	PUBLIC HOUSING TOTAL	483,000.00	53,579.55	216,184.55	44.76	266,815.45
173-910-4830	TRANSFER IN - PUBLIC HOUSING	.00	.00	1,500.00	.00	1,500.00-
	TRANSFERS IN/OUT TOTAL	.00	.00	1,500.00	.00	1,500.00-
173-532-6010	SALARY - PUBLIC HOUSING	101,000.00	6,727.06	30,966.72	30.66	70,033.28
173-532-6040	OVERTIME SALARY-PUBLIC HOUSING	2,000.00	.00	.00	.00	2,000.00
173-532-6070	LABOR/MAINT-PUBLIC HOUSING	.00	.00	.00	.00	.00
173-532-6110	FICA - PUBLIC HOUSING	7,880.00	452.46	2,121.96	26.93	5,758.04
173-532-6130	IPERS - PUBLIC HOUSING	9,198.00	600.71	2,754.00	29.94	6,444.00
173-532-6150	HEALTH INS - PUBLIC HOUSING	37,000.00	2,330.66	9,322.64	25.20	27,677.36
173-532-6151	LIFE INS - PUBLIC HOUSING	375.00	25.67	100.98	26.93	274.02
173-532-6160	WORK COMP - PUBLIC HOUSING	2,520.00	.00	.00	.00	2,520.00
173-532-6170	UNEMPLOYMENT - PUBLIC HOUSING	750.00	142.16	142.16	18.95	607.84
173-532-6198	EMP BEN MAINT-PUBLIC HOUSING	.00	.00	.00	.00	.00
173-532-6199	EMPLOYEE BEN-PUBLIC HOUSING	.00	.00	.00	.00	.00
173-532-6230	STAFF TRAINING-PUBLIC HOUSING	8,000.00	.00	1,100.79	13.76	6,899.21
173-532-6370	GAS - PUBLIC HOUSING	35,000.00	914.65	4,227.66	12.08	30,772.34
173-532-6371	UTILITIES - PUBLIC HOUSING	45,000.00	3,139.49	12,875.49	28.61	32,124.51
173-532-6374	WATER - PUBLIC HOUSING	16,500.00	1,312.90	5,117.62	31.02	11,382.38
173-532-6379	OTH UTIL-PUBLIC HOUSING -SEWER	23,000.00	1,808.70	7,101.07	30.87	15,898.93
173-532-6401	ACCOUNTING FEES-PUBLIC HOUSING	4,000.00	165.00	1,025.00	25.63	2,975.00
173-532-6408	TORT LIABILITY - PUBLIC HOUSIN	24,000.00	.00	.00	.00	24,000.00
173-532-6411	LEGAL FEES - PUBLIC HOUSING	2,000.00	1,291.00	1,681.00	84.05	319.00
173-532-6415	COPIER LEASE - PUBLIC HOUSING	1,500.00	230.51	997.04	66.47	502.96
173-532-6420	CONTRACT SERVICES - PUBLIC HOU	16,000.00	714.04	3,997.96	24.99	12,002.04
173-532-6441	TENANT SERVICES-PUBLIC HOUSING	6,000.00	.00	2,378.61	39.64	3,621.39
173-532-6442	PILOT-PUBLIC HOUSING	34,000.00	.00	32,985.69	97.02	1,014.31
173-532-6516	REFUNDS-PUBLIC HOUSING	1,000.00	.00	.00	.00	1,000.00
173-532-6518	SUNDRY-OFF EXP-PUBLIC HOUSING	25,000.00	3,998.20	7,781.61	31.13	17,218.39
173-532-6599	MAINT MATERIALS-PUBLIC HOUSING	50,000.00	2,818.64	12,193.97	24.39	37,806.03
173-532-6725	CAP OUTLAY-EQUI-PUBLIC HOUSING	.00	.00	.00	.00	.00
173-532-6750	CAP IMPR BLDG-PUBLIC HOUSING	.00	.00	.00	.00	.00
	PUBLIC HOUSING TOTAL	451,723.00	26,671.85	138,871.97	30.74	312,851.03
173-536-6010	SALARY - PH MAINT	72,000.00	5,214.70	23,877.51	33.16	48,122.49
173-536-6040	OVERTIME SALARY - PH MAINT	2,000.00	146.88	457.17	22.86	1,542.83
173-536-6110	FICA - PH MAINT	5,661.00	399.20	1,818.39	32.12	3,842.61

CITY OF CHARLES CITY
REVENUE & EXPENSE REPORT
CALENDAR 10/2013, FISCAL 4/2014

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PER CENT EXPENDED	UNEXPENDED
173-536-6130	IPERS - PH MAINT	6,609.00	478.78	2,173.09	32.88	4,435.91
173-536-6150	HEALTH INS - PH MAINT	6,900.00	573.08	2,292.32	33.22	4,607.68
173-536-6151	LIFE INS - PH MAINT	100.00	8.37	33.48	33.48	66.52
173-536-6160	WORK COMP - PH MAINT	1,800.00	.00	.00	.00	1,800.00
173-536-6170	UNEMPLOYMENT - PH MAINT	550.00	59.17	59.17	10.76	490.83
173-536-6181	UNIFORM ALLOWANCE - PH MAINT	450.00	.00	450.00	100.00	.00
	PUBLIC HOUSING MAINTENANC TOTA	96,070.00	6,880.18	31,161.13	32.44	64,908.87
173-910-6910	TRANSFER OUT - PUBLIC HOUSING	34,000.00	.00	.00	.00	34,000.00
	TRANSFERS IN/OUT TOTAL	34,000.00	.00	.00	.00	34,000.00
	PUBLIC HOUSING TOTAL	98,793.00-	20,027.52	47,651.45	48.23-	146,444.45-

CITY OF CHARLES CITY
REVENUE & EXPENSE REPORT
CALENDAR 10/2013, FISCAL 4/2014

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PER CENT EXPENDED	UNEXPENDED
174-533-4300	INTEREST - SECTION 8	1,200.00	79.31	342.03	28.50	857.97
174-533-4440	STATE GRANT-SEC 8	.00	.00	.00	.00	.00
174-533-4504	FRAUD-SEC 8	4,500.00	259.00	717.00	15.93	3,783.00
174-533-4505	HUD CONTRIB-SEC 8	625,000.00	47,920.00	170,240.00	27.24	454,760.00
174-533-4509	ADMIN FEE/HTH-SEC 8	90,000.00	6,476.00	23,179.00	25.75	66,821.00
174-533-4710	REIMBURSED EXP-SEC 8	1,000.00	111.00	111.00	11.10	889.00
174-533-4715	REFUNDS-SEC 8	1,000.00	168.00	168.00	16.80	832.00
	SECTION 8 VOUCHER TOTAL	722,700.00	55,013.31	194,757.03	26.95	527,942.97
174-910-4830	TRANSFER IN - SECTION 8 VOUCH	.00	.00	.00	.00	.00
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
174-533-6010	SALARY - SEC 8	57,000.00	2,068.82	12,033.36	21.11	44,966.64
174-533-6040	OVERTIME SALARY - SECTION 8	.00	.00	39.01	.00	39.01-
174-533-6110	FICA - SECTION 8	4,361.00	141.44	847.21	19.43	3,513.79
174-533-6130	IPERS -SECTION 8	5,091.00	184.75	1,071.34	21.04	4,019.66
174-533-6150	HEALTH INS - SECTION 8	24,800.00	1,553.78	6,215.12	25.06	18,584.88
174-533-6151	LIFE INS - SECTION 8	250.00	17.12	67.33	26.93	182.67
174-533-6160	WORK COMP - SECTION 8	1,680.00	.00	.00	.00	1,680.00
174-533-6170	UNEMPLOYMENT - SECTION 8	500.00	94.77	94.77	18.95	405.23
174-533-6199	EMPLOYEE BEN-SEC 8	.00	.00	.00	.00	.00
174-533-6230	STAFF TRAINING - SECTION 8	4,000.00	.00	1,017.93	25.45	2,982.07
174-533-6380	UTILITY ALLOT - SECTION 8	17,000.00	1,242.00	4,305.00	25.32	12,695.00
174-533-6401	ACCOUNTING FEES - SECTION 8	3,000.00	210.00	1,030.00	34.33	1,970.00
174-533-6420	CONTRACT SERVICES - SECTION 8	3,000.00	701.00	2,706.00	90.20	294.00
174-533-6423	SPECIAL SERVICE - SECTION 8	300.00	.00	.00	.00	300.00
174-533-6445	HC VOUCHER PAY-SEC 8	600,000.00	48,234.48	188,756.47	31.46	411,243.53
174-533-6518	SUNDRY-OFF EXP-SEC 8	3,000.00	272.00	610.68	20.36	2,389.32
	SECTION 8 VOUCHER TOTAL	723,982.00	54,720.16	218,794.22	30.22	505,187.78
174-910-6910	TRANSFER OUT - SECTION 8 VOUCH	5,000.00	.00	.00	.00	5,000.00
	TRANSFERS IN/OUT TOTAL	5,000.00	.00	.00	.00	5,000.00
	SECTION 8 VOUCHER TOTAL	6,282.00-	293.15	24,037.19-	382.64	17,755.19