

MINUTES
CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY
December 19, 2013 7:00 a.m.

Members Present: Margaret Calvert, Jeremy Heyer, Trey Becker, and Jill Streich.
Absent: Karen Christensen. Others present: Heidi Nielsen, staff.

Call to Order. Chairperson Calvert called the meeting to order at 7:00 a.m.

Public Comment. None

Amend-Approve Minutes of November 21, 2013. Becker moved, Heyer seconded the motion to approve the minutes of November 21, 2013 as presented. Ayes: 4, Nays: 0. Motion carried.

Approval of Bills. Streich moved, Becker seconded the motion to approve payment of the revised bill listing totaling \$67,585.13. Ayes: 4, Nays: 0. Motion carried.

Communications. Items under Communications were reviewed but no action required.

Old Business. None

New Business.

Approve Resolution 12-13 to Adopt Passbook Rate. Nielsen reviewed the requirements for determination of a passbook rate. Based on the Savings National Rate and area passbook rates, the request was made to set the rate at .10%, with an effective date of March 1, 2014. Becker moved to approve Resolution 12-13 adopting a passbook rate. Heyer seconded the motion. Motion carried on roll call vote. Ayes: Becker, Heyer, Calvert, and Streich. Nays: 0

Approve Decision to Begin Leasing the PD Unit at Morningside. Staff explained that the agreement with HUD for the PD to use the unit has expired. Because the unit has become a storage unit and wasn't being used as intended and we have a waiting list for three bedroom units, it would be better if we began leasing the unit. Heyer motioned to put the unit back on-line and begin leasing it and was seconded by Becker. Ayes: 4, Nays: 0. Motion carried.

Approve disposal of tables and chairs. The tables and chairs from the community rooms were stored in the PD unit and were made available to the public to rent. Nielsen expressed interest in selling them because there wasn't anywhere else to store them. The plan is to take them to an area auction. Streich made a motion to dispose of the tables and chairs at auction. Heyer seconded the motion. Ayes: 4, Nays: 0. Motion carried.

Approve Purchase of New Digital Video Recorder. Nielsen explained that the existing DVR is not working and cannot be repaired. Attempts made to work with local companies to replace the DVR were unsuccessful. A quote was received from CEC, the company that services the system, for \$8,001. A review of prices online found the cost to be reasonable. Streich made a motion to approve the purchase of the DVR. The motion was seconded by Becker. Ayes: 4, Nays: 0. Motion carried.

Being no further business, Becker moved, Streich seconded the motion to adjourn. Ayes: 4, Nays: 0. Motion carried.

Charles City Housing and Redevelopment Authority

Trey Becker, Vice Chairperson

ATTEST:

Heidi Nielsen, Director