

MINUTES
CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY
November 20, 2014 7:00 a.m.

Members Present: Jeremy Heyer, Susan Andersen, Stuart Coulson, Trey Becker, and Jill Streich. Absent: None. Others present: Heidi Nielsen, staff and Jenna Haglund, DHS.

Introductions were made and board member Streich's resignation from the board was announced.

Call to Order. Chairperson Becker called the meeting to order at 7:00 a.m.

Public Comments. None

Amend-Approve Minutes of October 16, 2014. Streich moved, Heyer seconded the motion to approve the minutes of October 16, 2014 as amended. Ayes: 5, Nays: 0. Motion carried.

Approval of Bills. Streich moved, Andersen seconded the motion to approve payment of the revised bill listing totaling \$74,591.88. Ayes: 5, Nays: 0. Motion carried.

Communications. Items under Communications were reviewed but no action needed.

Old Business. None

New Business.

Review Financial Reports. Nielsen reported that even though it appears we are on track with spending, she will be taking a closer look at the budget as the budget preparation process has begun for the City for the next fiscal year. There were no questions or concerns.

Approve Replacement Signs. The request was made to approve replacement of the signs at Morningside from Cedar River Signs. They were selected to replace the signs because they designed all of the other signs; then all signs at all locations would have the same design. Coulson made a motion to approve purchase of the signs for Morningside. Heyer seconded the motion. Ayes: 5, Nays: 0. Motion carried.

Prior to adjournment the board was asked for their input on current staffing issues. Many ideas were discussed, however, there was no clear solution to address the shortage of employees. Applications will continue to be accepted.

Being no further business, Heyer moved, Andersen seconded the motion to adjourn. Ayes: 5, Nays: 0. Motion carried.

Charles City Housing and Redevelopment Authority

Trey Becker, Chairperson

ATTEST:

Heidi Nielsen, Director