

MINUTES
CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY
May 21, 2015 7:00 a.m.

Members Present: Susan Andersen, Jenna Haglund, and Eric Miller. Absent: None.
Others Present: Heidi Nielsen, staff

Call to Order. Vice-Chairperson Andersen called the meeting to order at 7:00 a.m.

Public Comments. None.

Amend-Approve Minutes of April 14, 2015. Miller moved, Andersen seconded the motion to approve the minutes of April 15, 201 as presented. Ayes: 3, Nays: 0. Motion carried.

Approval of Bills. Andersen moved, Miller seconded the motion to approve the revised bill listing totaling \$115,745.20. Ayes: 3, Nays: 0. Motion carried.

Communications. Items under Communications were reviewed. No action was taken.

Old Business. None.

New Business.

Review Financial Reports and Approve Resolution 05-15 Budget Revision. Reports were reviewed, and Nielsen went over the accounts that were adjusted and explained that HUD requires the Board to approve all budget revisions. Miller made a motion to accept Resolution 05-15 to approve the budget resolution. Andersen seconded the motion. Roll call: Ayes: Andersen, Miller, Haglund. Nays: None. Motion carried on roll call vote.

Approve Resolution 06-15 to Approve Updated Utility Allowances. Nielsen explained that HUD requires the utility allowances to be reviewed on an annual basis and requires the schedules to be changed any time there is a change of 10% or more. A brief explanation was given on what a utility allowance is and how they are determined. In addition, to a comparison between the current schedules and the new proposed schedules, which showed an overall increase of 14%. The public housing residents who pay metered utilities were given an opportunity to comment on the proposed schedules. Because there were no comments received, Nielsen requested approval of the schedules to be effective for 07/01/2015. Haglund motioned to approve Resolution 06-15 to Approve Updated Utility Allowances. Andersen seconded the motion. Roll call: Ayes: Andersen, Haglund, Miller. Nays: None. Motion carried on roll call vote.

Directors Report

Items were discussed under communications. No action was taken.

Being no further business, Andersen moved, Miller seconded the motion to adjourn. Ayes: 3. Nays: 0. Motion carried.

Charles City Housing and Redevelopment Authority

Jeremy Heyer, Chairperson

ATTEST:

Heidi Nielsen, Director