

SPECIAL MEETING MINUTES
CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY
June 9, 2015 7:00 a.m.

Members Present: Jeremy Heyer, Jenna Haglund, and Eric Miller. Absent: Susan Andersen, and Stewart Coulson. Others present: Heidi Nielsen, staff.

Call to Order. Chairperson Heyer called the meeting to order at 7:35 a.m.

New Business.

Review Bid for Project No. 14-120A South Cedar Terrace, North Cedar Terrace, and Morningside Site Improvement. Nielsen explained that three bids were expected on this project. The sole bid of \$185,400 was from Dean Snyder Construction. Due to difficulties beyond their control the second of the three contractors contacted us prior to bid opening to tell us they were not able to bid. Waggoner & Wineinger was unable to get in contact with the third bidder. Because the only bid was so much higher than the estimate, contact was made with the second potential bidder and their bid was around \$120,000, which was comparable to the architect's estimate. After discussion Haglund made a motion to recommend to the City Council that the bid be rejected. Miller seconded the motion. Ayes: 3, Nays: 0. Motion carried.

Review Bid for Project No. 14-120B North Cedar Terrace Window Painting & Morningside Siding Replacement. The bid from Watertight Construction was discussed. Nielsen informed board that previous work on projects with Watertight has been acceptable and recommended acceptance of bid for \$74,800, Miller made a motion to recommend acceptance of the bid from Watertight Construction. Haglund seconded the motion. Ayes: 3, Nays: 0. Motion carried.

Being no further business, Miller moved, Haglund seconded the motion to adjourn. Ayes: 3. Nays: 0. Motion carried.

Charles City Housing and Redevelopment Authority

Jeremy Heyer, Chairperson

ATTEST:

Heidi Nielsen, Director