

MINUTES
CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY
August 20, 2015 at 7:00 a.m.

Members Present: Eric Miller, Stewart Coulson, Carol Tyler, and Jeremy Heyer. Absent: Jenna Haglund.
Others present: Heidi Nielsen, staff.

Call to Order. Chairperson Heyer called the meeting to order at 7:05 a.m.

Public Comments. None

Amend-Approve Minutes of July 16, 2015. Miller moved, Coulson seconded the motion to approve the minutes of July 16, 2015 as presented. Ayes: 4, Nays: 0. Motion carried.

Approval of Bills. Miller moved, Tyler the motion to approve payment of the revised bill listing totaling \$75,569.48. Ayes: 4, Nays: 0. Motion carried.

Communications. Items under Communications were reviewed but no action was taken.

Old Business. None

New Business.

Review Financial Reports. The reports were reviewed and Nielsen reported that we are on track with the budget so far. The only variances were due to annual expenses and higher than normal attorney fees. No motion was necessary.

Approve Resolution 09-15 Approving SEMAP Submission for FYE 06/31/15. The purpose of the submission was explained and the submission was reviewed. Nielsen stated that all points are expected to be received. There were no further questions. Miller made a motion to approve Resolution 09-15. Tyler seconded the motion. Roll call: Ayes: Heyer, Miller, Coulson, Tyler. Nays: None. Motion carried on roll call vote.

Approve Resolution 10-15 Approving Changes Made to Criminal Background Policy. Nielsen explained that the resolution contains the policy changes which were discussed at a previous meeting. To simplify the process the reference to a second chance for assault was removed. The policy will still allow a simple assault, but all other assault convictions will remain and be cause for program ineligibility. Nielsen stated that the policy for public housing also includes allowing the agency to terminate for a pattern of abuse which interferes with others right to peaceful enjoyment. Miller motioned to approve Resolution 10-15 which was seconded by Coulson. Roll call: Ayes: Tyler, Coulson, Miller, Heyer. Nays: None. Motion carried on roll call vote.

Meeting went into closed session to discuss potential litigation at 7:30 and re-opened at 7:40.

Director's Report. Nielsen discussed bedbug issues and changes to the Community Service Requirement.

Being no further business, Miller moved, Tyler seconded the motion to adjourn. Ayes: 4. Nays: None. Motion carried.

Charles City Housing and Redevelopment Authority

Jeremy Heyer, Chairperson

ATTEST:

Heidi Nielsen, Director