

CHARLES CITY HOUSING & REDEVELOPMENT AUTHORITY

AGENDA

April 23, 2012, 7:00 a.m.

at

501 Cedar Terrace South, Charles City, IA 50616

- I. Roll Call – Call Meeting to Order
- II. Public Comments
- III. Amend-Approve Minutes of March 15, 2012 1
- IV. Consider Approval of Bills for April, 2012 2
- V. Communications 3-13
 - 1. CFP Update
 - 2. Rehab Update
 - 3. Part-Time Maintenance Employee
 - 4. Monthly Rental Status Update
 - 5. End of Participation Tracker
 - 6. Newsletters
 - 7. Financial Statements
- VI. Old Business
- VII. New Business
 - 1. Approve Additional Sidewalk Work Adjacent to Recreational Trail..... 14
- VIII. Move to Adjourn

Next regular meeting scheduled for Thursday, May 17, 2010, 7:00 a.m., CCHRA Office

MINUTES
CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY
March 15, 2012 7:00 a.m.

Members Present: Scott Soifer, Margaret Calvert, Loretta Starkey, Trey Becker and Jill Streich.
Absent: None. Others present: Heidi Nielsen, staff.

Call to Order. Chairperson Calvert called the meeting to order at 7:01 a.m.

Public Comment. None

Amend-Approve Minutes of February 16, 2012. On motion by Soifer and second by Streich, the minutes of February 16, 2012 were approved as presented. Ayes: 5, Nays: 0. Motion carried.

Approval of Bills. Soifer moved, Becker seconded the motion to approve payment of the revised bill listing totaling \$109,846.30. Ayes: 5, Nays: 0. Motion carried.

Communications. Items under Communications were reviewed. No action was taken.

Old Business. None

New Business.

Approve Attic Insulation Project. Nielsen discussed the results of the recent energy audit conducted by Mid American Energy. Costs and rebate incentives for additional attic insulation were given to the Board for consideration. The possibility of changing the lights over the sinks at SCT was also discussed. Becker made a motion to delay the insulation project pending the Physical Needs Assessment. Soifer seconded the motion. Ayes: 5, Nays: 0. Motion carried.

Approve quote for Purchase of Vehicle. The Board reviewed the quotes received from Molstead's and Ebert's. Staff reviewed the pros and cons of each vehicle and made the recommendation to purchase the vehicle from Ebert's and include the Lumina trade. The vehicle meets the required specifications. Soifer made a motion to approve the purchase of the Dodge Nitro from Ebert's for \$14,975. Starkey seconded the motion. Ayes: 5, Nays: 0. Motion carried.

Change date for April Board Meeting to April 23, 2012. Due to a scheduling conflict Nielsen requested that the April meeting be held on Monday, April 23, 2012. All member's schedules were clear for that day except Soifer; so there will be enough members present for a quorum. Starkey moved to set the April meeting for April 23, 2012. The motion was seconded by Becker. Ayes: 5, Nays: 0. Motion carried.

Being no further business, Starkey moved, Soifer seconded the motion to adjourn. Ayes: 5. Nays: 0. Motion carried.

Charles City Housing and Redevelopment Authority

Margaret Calvert, Chairperson

ATTEST:

Heidi Nielsen, Director

CHARLES CITY HOUSING
MONTHLY BILL LISTIN
APRIL 2012

Customer	Description	Amount
Albrecht, Myrtle	security deposit refund	200.00
Bank of America	hotel for training, diaper station for bathroom	375.70
C.Naber & Associates	accounting fees	363.00
Cedar Valley Printing	paper, envelopes	515.64
CenturyLink	March phone bill	164.39
CenturyLink	April phone bill	
Charles City Press	ad for maintenance job	541.50
Cintas	rug service	115.25
City of Charles City	water/sewer/URP/S8 Inspections	2,491.41
City of Charles City	quarterly postage	127.03
Cleveland, Stacy	meal reimbursement	
Don's Repair	mower repair	28.58
HAPS	Apr. HAPS	53,268.00
Hy-Vee	RAB meeting items	14.56
Iowa Department of Transportation	fuel	236.59
Jendro Sanitation	trash service	643.00
Lambert, Dakota	refund on rent overpayment	98.00
Linderman Heating & Air, LLC	maintenance	320.40
Lynch, Brad	tenant referral	50.00
Mason City Business Systems Inc.	color printer	951.00
Mehmen's Painting	painting service	105.00
Mid American Energy	electric/gas/URPS	5,603.10
Nielsen, Heidi	meal reimbursement	27.00
Noah, Smith & Schuknecht, P.L.C.	legal service	24.00
Pitney Bowes	meter lease	47.74
Reliable Office Supplies	copier paper	256.68
Rent Grow	criminal background checks	42.00
Ron's Plumbing	maintenance, water heater	1,071.42
Schueth Ace Hardware	maintenance items	494.84
Stock Glass	screen repair	403.75
Superior Lumber	maintenance items	57.15
T-J Service	maintenance repair work	467.97
US Cellular	cell phone service	68.38
VerMeer, Pamela	pet deposit refund	200.00
Virtual Quest	back up service-	
		69,373.08

REQUESTED ACTION: None - for your information only.

1. Capital Fund Update. None
2. Rehab Update. The City has been conditionally awarded the requested funding (\$316,500) for the Rehab Program. The only reason the award is conditional is because the State hasn't received their funding for the program. Once the funding is received at the State level the official notice of award will be received. After that happens, we can start the initial program requirements which are necessary prior to the application intake.
3. Part-Time Maintenance Employee. Due to Rick Burton's impending retirement on April 26, 2012, we have hired Joe Ferch to replace him. He has many years of experience as a self-employed contractor and has a solid background in the building trades.
4. **Monthly Rental Status Update.**

Month of March 2012	Total Leased 3/1/12	New Leases	Removed Or Moved	Total Leased 4/01/12	Total On Waiting List	Offered Assistance	Removed
Terraces 132 Units	131	1	2	130	13	1	0
Morningside 15 Units	15	0	1	14	8	0	0
Section 8 197 Units	191	2	11	182	67	12	7

Declined Assistance (2) Over Income () Denied () Insufficient Address ()
 Did not attend Briefing/Information Not Returned (4) Criminal Background Check (1)
 Voucher Expired () Purged ()
 Terminations: PH (1) S8 (6)
 Port Out: (1)

5. End of Participation Tracker. See attachment
6. Newsletters. See attachments
7. Financial Statements. March 2012 statements are attached.

END OF PARTICIPATION
TRACKER
2010-2011

SECT8	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTALS
LEFT IN GOOD STANDING		2		2	1	1	2	2	1	2			13
ZERO HAP		1			1	3		1		1			7
MUTUAL RECISSION													0
ANNUAL RE-EXAM SEARCHING					1								1
PORT-OUT ABSORBED					1	1				1			3
PORT-OUT SEARCHING					1		1						2
DECEASED						2	1						3
MOVED IN VIOLATION	1	2	3	2		1		3	1	2			15
EVICTED													0
UNAUTHORIZED LIVE-IN	2				3	2			1	3			11
GAVE UP ASSISTANCE BEFORE 1 YEAR				1									0
FAILURE TO RENEW													0
FAILURE TO REPAY													0
FAILURE TO PROVIDE INFO		1								2			3
FAILURE TO FOLLOW THROUGH		1											1
FRAUD													0
UNREPORTED INCOME-2ND TIME													0
UTILITIES DISCONNECTED													0
CRIMINAL CONVICTION													0
VOUCHER EXPIRED	1			2	4	2	1	2					0
VOUCHER REVOKED													0
LEASED W/NEW LANDLORD		1	3	1	1	1	1	8	3				10
TOTALS	4	8	6	8	13	12	6	8	6	11	0	0	69
PUBLIC HOUSING													
LEFT IN GOOD STANDING	4	3			2	1	2	1	2	2			17
DECEASED				1			2						3
MOVED IN VIOLATION	1		1	2	1			1					7
TERMINATED FOR LEASE VIOLATIONS										1			1
EVICTED	1						1						1
UNAUTHORIZED LIVE-IN													0
FAILURE TO RENEW													0
FAILURE TO REPAY													0
FAILURE TO PROVIDE INFO													0
FAILURE TO FOLLOW THROUGH				1									1
CRIMINAL CONVICTION													0
OTHER													0
TOTALS	6	3	1	4	3	1	5	2	2	3	0	0	29



TERRACE NEWS

April 2012 OFFICE HOURS 8 AM-4:30 PM (641)228-6661

April 23rd at 7:00 a.m. is the monthly board meeting held at the office. This is open to the public.

HELP US WELCOME NEW NEIGHBOR TO THE TERRACES!

Donald & Arla Wright- 83 NCT

Richard Knight-#104 NCT

We hope you like your new home!



April Events:

1: April Fool's Day!

6: Fish Fry @ KC Hall, 5:30-7:30, serving cod

6: Women of the Moose Fish and Chicken Buffet 5-7pm @ CC VFW. Cost \$8

7: Chuck Town CHICKFEST- all day at participating locations

7: Kiwanis Club of CC Easter Egg Hunt @ Andres Park, 10am

7: VFW & Women of the Moose Easter Egg Hunt @ VFW, 10:30am

7: Archery Shoot 300 Round, presented by Double C Archery Club, 9am @ VFW. Call 319-290-0698 or 515-491-5612 for information

8: Happy Easter!

14: CCHS Prom., theme "A Night in Paris". Grand March at the high school at 4:30pm, doors open @ 3:30pm. Admission \$1. National Guard open from 6-7pm for free public viewing of the decoration.

19: Building with the Bridge-the public is invited to give input on the design of an art piece using materials from the old bridge @ CC NIACC. Sessions 9am, 1pm, & 7pm. Preregistration requested by calling 228-2335

21: Families Making Connections free-will donation movie "Cars 2", 2pm @ Charles Theater. Proceeds go to Floyd Co. Prevent Child Abuse Council

21: Excellence in Education Foundation Annual Fundraiser Formal Dinner, 5:30-8:30pm @ KC Hall. Tickets \$30, available at First Citizens, First Security, Central Office (CCCSD), and Chamber

* **THE BATHROOM PROJECT AT** *
* **SCT SHOULD BE DONE VERY** *
* **SOON! WHEN THE HALLWAY** *
* **OPENS UP IN THE LAUNDRY** *
* **ROOM YOU WILL KNOW THE** *
* **BATHROOM IS OPEN! THANKS** *
* **FOR YOUR PATIENCE!** *

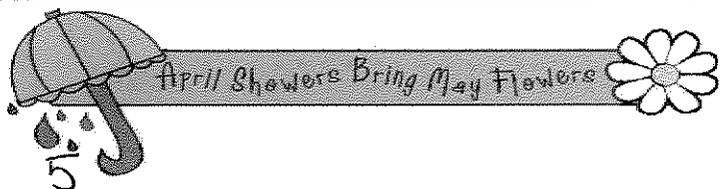
Banned Individuals From Any Public Housing Property:

David "Boone"

Mahnesmith

Roy Bode

If any of these individuals are seen on any public housing property, at any time of day, please call the police department. Under no circumstances are they able to be on the properties.



Since the last two months the birthdays have been incorrect I decided to repost all the birthdays for February and March, along with the current April birthdays. Sorry for the mix-up!

FEBRUARY BIRTHDAYS

<u>NAME</u>	<u>APT. #</u>	<u>DATE</u>
Janice McGuire	-	9
Brenda Ringwald	25	12
Keith Doyle	130	15
Don Hubert	102	15
Cole Heitz	108	17
Betty Wendel	33	20
Tom Gonyo	-	21
Sandra Holt	96	23
Carol Jones	97	25
Dean Bucknell	65	27
Herman Eggers	73	28

MARCH BIRTHDAYS

Karen Funte	67	2
Joan Adams	71	3
Ray Steward	36	4
Garry Tibbetts	57	7
Emma Seckar	90	7
Nancy Valladares	-	8
Ruth Krueger	99	22
Minerd DeMerritt	56	18

APRIL BIRTHDAYS

Diana Bucknell	65	4
Della Wendel	7	4
Sylvester Rice	2	11
Nathan O'Brien	58	12
Joan Jones	93	13
Mary Tonn	-	18
Wyonna Delap	5	30
Mary Schmalen	27	30
Loretta Kemp	-	30

SUGGESTION BOX:

To the comment about the laundry door at SCT-the reason this type of door was installed was to protect the room in case of a flood. This door will keep the water from getting in and ruining the machines. To the comment about thermostats-if you are having issues you need to call the office so Steve can check out to see if a repair is necessary or so he can show you how to set it. If it still is a problem then contact the office.

A couple of reminders to pet owners. Don't forget to pick up after them when outside. That includes in your yard area and if you are on a walk. Also, all pets are to be on a leash or chain when outside. For dog owners, please be sure that your dog does not bark excessively.

**AUTOMATIC RENT WITHDRAWAL:**

Did you know you can have your rent automatically deducted from your checking or savings account? This is a very convenient way to get your rent paid on time every month! If interested in more information just call the office.

AFTER HOURS NUMBERS:

Please remember each apartment should have a magnet on their refrigerator that has the list of numbers to contact after hours. The maintenance number should be used for any work-order emergency that cannot wait until the office is open. After hours lock-outs ONLY you can call the non-emergency police number, which is 228-3366. If you do not have a magnet please call the office and we will get you one. Thanks!

AIR CONDITIONERS:

Covers have been removed and your accounts have been charged \$60. Payment in full is due by Sept. 5, 2012. If you did not have an A/C when he removed the covers but get one, please call the office for Steve to remove your cover before you use it.

CLOTHES LINES:

When using the clothes lines to dry your clothes please be courteous and not leave your clothes out there longer than necessary. Someone might be waiting to use it for their clothes. Also, you should not be leaving clothes pins or hangers on the lines. Thanks!

CIGARETTE BUTTS:

If you and/or your guests are smokers, you must use some sort of a "butt can" to dispose of the cigarettes outside. It is NOT ok to "flick" them into the yard or parking areas. They make the property look very dirty. You will be notified if this is happening in your area.

A FEW HEADS UP....

Upcoming in the near future, Steve will be doing the lawn treatment application. When he does this you will need to keep all pets off of the lawn and no bare feet on the lawn for the remainder of the day or until it dries. He will have yard signs to show when the treatment has been done.

Also, probably in early May the Spring pesticide outdoor treatment will take place. This is around the building foundation and doorways so this should not bother any pets.

Finally, possibly as soon as the week of April 2nd, construction on the new South River Walkway (walking path on our side of the river) will begin. While this work is being done we are asking that you stay clear of all areas being worked on, all equipment, and be extra careful watching for construction traffic. Once completed this will be a nice addition to enjoy so we appreciate your patience now!

SUMMER PARTY:

We are in the beginning planning stage of our annual summer party. At this time we are looking at early August for the date. We are open to suggestions this year. We are interested to know what kind of a meal you would enjoy, and ideas for entertainment. One idea we have is if we have tenants that have a talent they would be interested in sharing we could do that. If this is you, let us know! All (serious) suggestions received will be considered but we will make the final decision. Suggestions can be called in, written and dropped off in the office or put in the suggestion boxes in the laundry rooms. Your name would be helpful if we need to clarify anything but not required. Thanks for your help!

SUMMER ACTIVITY:

This summer there will probably be a lot of river activity. Please be aware of the excess traffic around and be safe. Also, it is probably a good idea to not leave valuables in an unlocked car or on an unattended porch as precaution. Hopefully there won't be any problems but it is always best to prevent! Enjoy the fun!



MORNINGSIDE NEWS

April 2012 OFFICE HOURS 8 AM-4:30 PM (641)228-6661

April 23rd at 7:00 a.m. is the monthly board meeting held at the office. This is open to the public.

ANYTHING CHANGE?:

Have you gotten a new phone number lately? Have you gotten a different vehicle? If so, be sure to update with the office any changes so we can update our records.

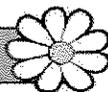
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- 21:** Excellence in Education Foundation Annual Fundraiser Formal Dinner, 5:30-8:30pm @ KC Hall. Tickets \$30, available at First Citizens, First Security, Central Office (CCCSD), and Chamber

April Showers Bring May Flowers



BANNED FROM ANY PUBLIC HOUSING PROPERTY-CALL POLICE IF SEEN:

**DAVID "BOONE" MAHNESMITH
ROY BODE**

AFTER HOURS NUMBERS:

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Also, probably in early May the Spring pesticide outdoor treatment will take place. This is around the building foundation and doorways so this should not bother any pets.

Finally, the office area will be busy due to construction on the new South River Walkway (walking path on our side of the river). This work is anticipated to begin as early as the week of April 9th. While this work is being done we are asking that you stay clear of all areas being worked on, all equipment, and be extra careful watching for construction traffic. Once completed this will be a nice addition to enjoy so we appreciate your patience now!

GREAT PARENT/ CHILD EVENTS



FOR YOUR INFORMATION:

MOPS(Mothers with preschoolers): call St. John Lutheran Church @ 228-3397
Our Kids Count: call Central Preschool @ 228-6803

Community Nursing Clinic Schedules for April 2012. To make an appointment call: 641-257-6111.

Childhood Immunization Clinics

- Thursday, Apr. 5th: 1:00 pm-4:00 pm
- Monday, Apr. 9th: 9:00 am-12:00 pm
- Wednesday, Apr. 18th: 1:00 pm-4:00 pm
- Tuesday, Apr. 24th: 9:00 am-12:00 pm



WIC CLINICS

Apr. 24, 25 & 26
9:00 A.M. to 12:00 P.M.
and
12:40 P.M. to 3:00 P.M.
at :
1010 South Grand
1-800-657-5856

FAMILIES MAKING CONNECTIONS

FLOYD ★ MITCHELL ★ CHICKASAW

FREE Family Movies!!

For families residing in
FLOYD, MITCHELL and CHICKASAW

Every third Saturday of the month in 2012

2 PM at the Charles Theatre

April 21 "Cars 2"

May 19th "Wizard of Oz"

June 16 "Finding Nemo"

June 17 "Courageous"

Sponsored by Families Making Connections
in partnership with local non-profit family serving
organizations-

The HUT, Caring Connections Mentoring and Floyd County
Child Abuse Prevention Council

Free will donations encouraged



City of Charles City
 PUBLIC HOUSING
 OPERATING REPORT
 Period 9
 As of MARCH 31, 2012

	PREVIOUS YEAR	CURRENT YEAR INFORMATION				
	AMOUNT	BUDGET	MTD REV/EXP	YTD REV/EXP	REMAINING	%USED
(173) CC PUBLIC HOUSING						
REVENUES						
173 532 003 4300 INTEREST	20,248.31	20,000.00	1,930.53	16,058.98	3,941.02	80.29
173 532 005 4504 FRAUD	4,087.29	3,000.00	1,715.00	4,346.34	1,346.34	144.88
173 532 005 4506 DWELLING RENT	392,337.00	395,000.00	37,540.78	319,690.78	75,309.22	80.93
173 532 005 4507 EXCESS UTILITY	9,098.00	9,000.00	1,260.00	5,975.00	3,025.00	66.39
173 532 005 4508 CONTRIB-OTHER	9,651.75	9,000.00	1,113.25	8,551.11	448.89	95.01
173 532 005 4710 REIMBURSED EXP	5,255.58	500.00	.00	5,683.15	5,183.15	136.63
173 532 005 4781 OPER. SUBSIDY	205,998.00	230,000.00	.00	95,447.00	134,553.00	41.50
173 532 008 4830 TRANSFER FR 09 CAPITAL FUND	113,913.00	.00	.00	59,387.00	59,387.00	
173 533 008 4830 TRANS FR 10 CAP FUND	434.00	61,676.00	11,647.02	170,512.72	108,836.72	276.47
173 534 008 4830 TRANS FR 11 CAP FUND	.00	165,000.00	22,596.52	22,596.52	142,403.48	13.69
173 547 008 4830 TRANS FR 12 CAP FUND	.00	.00	.00	.00	.00	
TOTAL REVENUES	761,022.93	893,176.00	77,803.10	708,248.60	184,927.40	79.30
EXPENSES						
173 532 530 6010 REGULAR SALARY	95,375.78	100,000.00	11,801.34	75,098.81	24,901.19	75.10
173 532 530 6040 OVERTIME SALARY	.00	1,000.00	.00	.00	1,000.00	.00
173 532 530 6070 LABOR/MAINT.	68,579.68	70,000.00	7,885.71	52,949.81	17,050.19	75.64
173 532 530 6198 EMP BEN MAINT	15,619.55	19,000.00	1,758.21	13,409.71	5,590.29	70.58
173 532 530 6199 EMPLOYEE BEN.	41,496.63	48,000.00	5,360.93	37,384.40	10,615.60	77.88
173 532 530 6200 SECURITY	.00	.00	.00	.00	.00	
173 532 530 6230 STAFF TRAINING	3,348.56	6,000.00	535.00	5,133.44	866.56	85.56
173 532 530 6370 GAS	33,972.65	45,000.00	4,238.49	22,083.44	22,916.56	49.07
173 532 530 6371 UTILITIES	39,150.07	42,500.00	3,434.09	29,095.83	13,404.17	68.46
173 532 530 6374 WATER	14,030.49	15,500.00	1,146.29	9,753.00	5,747.00	62.92
173 532 530 6379 SEWER/OTH UTIL	19,176.25	23,000.00	1,664.10	15,076.78	7,923.22	65.55
173 532 530 6401 ACCOUNTING FEES	2,648.00	3,000.00	159.00	2,286.00	714.00	76.20
173 532 530 6408 INSURANCE	19,915.00	24,000.00	.00	.00	24,000.00	.00
173 532 530 6411 LEGAL	1,338.00	2,000.00	24.00	516.00	1,484.00	25.80
173 532 530 6420 CONTRACT SERV.	8,962.32	10,000.00	579.49	6,683.22	3,316.78	66.83
173 532 530 6441 TENANT SERVICES	2,982.50	5,500.00	.00	3,977.46	1,522.54	72.32
173 532 530 6442 PILOT	31,067.09	32,000.00	.00	31,002.07	997.93	96.88
173 532 530 6516 REFUNDS	.00	.00	.00	3,272.00	3,272.00	
173 532 530 6518 SUNDRY-OFF EXP	21,200.05	25,000.00	1,310.72	12,286.17	12,713.83	49.14
173 532 530 6599 MAINT MATERIALS	37,834.20	50,000.00	5,402.07	29,409.65	20,590.35	58.82
173 532 530 6725 CAP OUTLAY-EQP.	39,110.79	40,000.00	14,975.00	16,922.00	23,078.00	42.31
173 532 530 6750 CAP IMPR. BLDG.	142,071.32	135,000.00	19,268.54	212,512.50	77,512.50	157.42
173 532 530 6799 COPIER LEASE	2,719.32	2,800.00	516.67	1,033.34	1,766.66	36.91
173 601 910 6910 TRANS TO GEN (ACCTG/SECURITY	34,000.00	34,000.00	.00	.00	34,000.00	.00
TOTAL EXPENSES	674,598.25	733,300.00	80,059.65	579,885.63	153,414.37	79.08

City of Charles City
 SECTION 8 VOUCHER
 OPERATING REPORT
 Period 9
 As of MARCH 31, 2012

	PREVIOUS	YEAR	CURRENT YEAR INFORMATION				
	AMOUNT		BUDGET	MTD REV/EXP	YTD REV/EXP	REMAINING	%USED
(174) SECTION 8 VOUCHER							
REVENUES							
174 533 003 4300 INTEREST	2,213.63		2,000.00	180.20	1,715.07	284.93	85.75
174 533 004 4440 STATE GRANT	.00		.00	.00	.00	.00	
174 533 005 4504 FRAUD	4,624.50		4,000.00	205.00	1,933.00	2,067.00	48.33
174 533 005 4505 HUD CONTRIB.	570,253.00		575,000.00	46,114.00	486,897.00	88,103.00	84.68
174 533 005 4509 ADMIN FEE/HTH	107,513.00		125,000.00	7,829.00	69,129.00	55,871.00	55.30
174 533 005 4710 REIMBURSED EXP	2,546.48		500.00	.00	670.00	170.00	134.00
174 533 005 4715 REFUNDS	.00		.00	.00	439.65	439.65	
TOTAL REVENUES	687,150.61		706,500.00	54,328.20	560,783.72	145,716.28	79.37
EXPENSES							
174 533 530 6010 REGULAR SALARY	48,078.09		46,500.00	5,065.08	38,359.04	8,140.96	82.49
174 533 530 6040 OVERTIME SALARY	.00		.00	.00	.00	.00	
174 533 530 6199 EMPLOYEE BEN.	29,253.14		33,000.00	2,933.05	25,261.51	7,738.49	76.55
174 533 530 6230 STAFF TRAINING	5,666.20		4,500.00	310.00	370.00	4,130.00	8.22
174 533 530 6380 UTILITY ALLOT	12,851.00		21,000.00	1,126.00	11,201.00	9,799.00	53.34
174 533 530 6401 ACCOUNTING FEES	2,563.00		3,000.00	204.00	2,026.00	974.00	67.53
174 533 530 6416 RENTS & LEASES	.00		.00	.00	.00	.00	
174 533 530 6423 SPECIAL SERVICE	31.00		300.00	.00	47.00	253.00	15.67
174 533 530 6445 HC VOUCHER PAY	579,660.00		635,000.00	54,747.38	480,707.26	154,292.74	75.70
174 533 530 6518 SUNDRY-OFF EXP	3,174.53		4,500.00	567.03	2,309.25	2,190.75	51.32
174 533 530 6920 COUNT COU	7,603.20		11,000.00	355.85	6,439.84	4,560.16	58.54
174 601 910 6910 TRANS TO GEN-SECURITY	5,000.00		5,000.00	.00	.00	5,000.00	.00
TOTAL EXPENSES	693,880.16		763,800.00	65,308.39	566,720.90	197,079.10	74.20

REQUESTED ACTION: Approve additional expense to replace some deteriorated sidewalks adjacent to the recreational trail.

Comments: The Recreational Trail Project has been awarded to DeBoest Concrete and the work has started. It was my understanding when the initial discussion had taken place the work that was to be done on our sidewalk adjacent to the trail was included in the specifications and in the cost of the trail allocated to our department. I have since learned that the work on our sidewalks was removed from the scope of the project and not included in the \$28,701.75 project cost.

The reason that I was given for the change was due to the safety of our residents. They felt that incorporating the trail into our sidewalk system would expose us to the liability of the requiring the residents to share a sidewalk with bicycles, runners, etc. Because of this we are keeping our existing sidewalks and fixing the bad sections. Based on conversations with the City, the work will now be done by the Street Department. The approximate cost will be \$1,300 to repair the existing sidewalk.

There is also a possibility that we may add a curb cut from the parking lot to allow handicap access to the shelter. Two of our tenants recently asked that we do that so the residents who use a wheelchair/scooter can use the shelter area. We do not have any cost estimates for this. However, if the City does the work the cost will be minimal.