

MINUTES
CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY
March 15, 2012 7:00 a.m.

Members Present: Scott Soifer, Margaret Calvert, Loretta Starkey, Trey Becker and Jill Streich.
Absent: None. Others present: Heidi Nielsen, staff.

Call to Order. Chairperson Calvert called the meeting to order at 7:01 a.m.

Public Comment. None

Amend-Approve Minutes of February 16, 2012. On motion by Soifer and second by Streich, the minutes of February 16, 2012 were approved as presented. Ayes: 5, Nays: 0. Motion carried.

Approval of Bills. Soifer moved, Becker seconded the motion to approve payment of the revised bill listing totaling \$109,846.30. Ayes: 5, Nays: 0. Motion carried.

Communications. Items under Communications were reviewed. No action was taken.

Old Business. None

New Business.

Approve Attic Insulation Project. Nielsen discussed the results of the recent energy audit conducted by Mid American Energy. Costs and rebate incentives for additional attic insulation were given to the Board for consideration. The possibility of changing the lights over the sinks at SCT was also discussed. Becker made a motion to delay the insulation project pending the Physical Needs Assessment. Soifer seconded the motion. Ayes: 5, Nays: 0. Motion carried.

Approve quote for Purchase of Vehicle. The Board reviewed the quotes received from Molstead's and Ebert's. Staff reviewed the pros and cons of each vehicle and made the recommendation to purchase the vehicle from Ebert's and include the Lumina trade. The vehicle meets the required specifications. Soifer made a motion to approve the purchase of the Dodge Nitro from Ebert's for \$14,975. Starkey seconded the motion. Ayes: 5, Nays: 0. Motion carried.

Change date for April Board Meeting to April 23, 2012. Due to a scheduling conflict Nielsen requested that the April meeting be held on Monday, April 23, 2012. All member's schedules were clear for that day except Soifer; so there will be enough members present for a quorum. Starkey moved to set the April meeting for April 23, 2012. The motion was seconded by Becker. Ayes: 5, Nays: 0. Motion carried.

Being no further business, Starkey moved, Soifer seconded the motion to adjourn. Ayes: 5. Nays: 0. Motion carried.

Charles City Housing and Redevelopment Authority

Margaret Calvert, Chairperson

ATTEST:

Heidi Nielsen, Director