

City of Charles City
Code Enforcement Department

BUILDING PERMIT APPLICATION

LEGAL DESCRIPTION:	LOT NO.	BLOCK	ADDITION		
1	JOB ADDRESS:				
2	OWNER	ADDRESS:	PHONE #		
		CITY & STATE:			
3	CONTRACTOR	ADDRESS:	PHONE #		
		CITY & STATE:			
4	ARCHITECT OR DESIGNER	ADDRESS:	PHONE #		
		CITY & STATE:			
5	ENGINEER	ADDRESS:	PHONE #		
		CITY & STATE:			
6	USE OF BUILDING				
7	CLASS OF WORK: <input type="checkbox"/> NEW <input type="checkbox"/> ADDITION <input type="checkbox"/> REMODELING <input type="checkbox"/> REPAIR <input type="checkbox"/> MOVE <input type="checkbox"/> REMOVE				
8	DESCRIBE WORK:				
9	CHANGE OF USE FROM:		CHANGE OF USE TO:		
10	SPECIAL CONDITIONS:				
11	VALUATION OF WORK: \$	PLAN REVIEW FEE: \$	PERMIT NUMBER:		
APPLICATION ACCEPTED BY:	PLANS CHECKED BY:	APPROVED FOR ISSUANCE BY:	PERMIT FEE: \$ <input type="checkbox"/> PAID		
<p style="text-align: center;">NOTICE</p> <p>SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING, VENTILATING OR AIR CONDITIONING.</p> <p>THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.</p> <p>I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.</p> <p>_____ Signature of Contractor or Authorized Agent Date</p> <p>_____ Signature of Owner (If Owner Builder) Date</p>			TYPE OF CONST.	OCCUPANCY GROUP	DIVISION
			SIZE OF BLDG. (TOTAL) S.F.	NO. OF STORIES	MAX. OCC. LOAD
			NO. OF DWELLING UNITS	USE ZONE	FIRE SPRINKLERS REQUIRED <input type="checkbox"/> YES <input type="checkbox"/> NO
			OFFSTREET PARKING SPACES: <input type="checkbox"/> COVERED <input type="checkbox"/> UNCOVERED		
			SPECIAL APPROVALS	REQUIRED	RECEIVED
ZONING					
PLOT PLAN					
BLDG. PLAN					
ELEC. PLAN					
PLUMB. PLAN					
MECH. PLAN					

Return White Copy To: City of Charles City - Code Enforcement Department
105 Milwaukee Mall, Charles City, IA 50616

