

COUNCIL MINUTES
REGULAR SESSION
FEBRUARY 6, 2023

Charles City city council met in regular session on February 6, 2023 at 6:00 p.m. in council chambers. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Patrick Lumley, DeLaine Freeseaman, Phoebe Pittman and Phillip Knighten. Also present were city administrator Steve Diers, city engineer in training Brian Sullivan and city attorney Brad Sloter.

Citizen comments - none

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseaman, second Pittman to approve the agenda. Ayes - 5

Motion by Freeseaman, second Pittman to approve the minutes of the January 18, 19, 25 and 26 meetings. Ayes - 5

Motion by Pittman, second Freeseaman to approve the consent calendar. Ayes - 5. Consent calendar consisted of the following items: approve Class E retail alcohol permit for Fareway Stores, approve the following bonds - contractor- Dean Snyder Construction, sidewalk-Nolt's Custom Concrete, approve Class F retail alcohol license for Columbus Club and payment of claims (including those approved by other boards):

79185-79187	PAYROLL ENDING 1/19/2023	\$95,022.69
79188	CITY OF CHARLES CITY	\$1,081.10
79189	CC PUBLIC EMPLOYEE HEALTH PLAN	*VOID
79190	CC PUBLIC EMPLOYEE HEALTH PLAN	\$9,553.78
79191	EMC NATIONAL LIFE-SUPPLEM	\$6.00
79193	DELTA DENTAL	*VOID
79194	DELTA DENTAL	\$2,129.72
79196	VSP	*VOID
79197	VSP	\$495.09
79198	MUTUAL OF OMAHA	*VOID
79199	MUTUAL OF OMAHA	\$1,067.53
79210	CNH INDUSTRIAL CAPITAL	\$554.64
79211	DISH	\$90.28
79222	IMAGETEK OPERATIONS LLC	\$680.40
79226	JEO CONSULTING GROUP	\$4,500.00
79232	LEAF	\$427.05
79260	STAPLES ADVANTAGE	\$179.96
79268	AMAZON CAPITAL SERVICES	\$475.58
79269	BRANDON FRANKE	\$68.50
79271	CATHERINE MARIE OTT	\$210.00
79272	CHARLES CITY PRESS INC	\$1,609.00
79273	CINTAS CORPORATION	\$71.80
79274	CITY OF CHARLES CITY	\$4,471.65
79275	TRENT PARKER / COMPUTER PARKER	\$93.75
79276	HOLDEN HILLEGAS/H&R LAWNCARE	\$6,006.25
79277	HILLEGAS FLOORING LLC	\$15,514.83

79278-79279	HOCKENSON PLUMBING	\$2,471.20
79280	HOUSING AUTH ACCTG SPECIALISTS	\$790.00
79281	JENDRO SANITATION SERVICES	\$1,039.48
79282	JOHN DEERE FINANCIAL	\$113.93
79283	KARSEN KETTWICK	\$370.00
79284	KATIE NOLTE	\$2,196.87
79285	KOCH OFFICE GROUP	\$146.68
79286	LEAF	\$358.45
79287	LESSIN SUPPLY COMPANY	\$46.62
79288	LINDERMAN HEATING & AIR LLC	\$109.83
79289	MEDIACOM	\$336.90
79290	MIDAMERICAN ENERGY	\$12,349.74
79291	NAN MCKAY & ASSOCIATES	\$239.00
79292	NORTH IOWA LAWN & SPORTS	\$97.48
79293	OMNITEL COMMUNICATIONS	\$1,100.00
79294	PHADA	\$750.00
79295	PITNEY BOWES SUPPLIES	\$169.98
79296	ROCHFORD CONSTRUCTION	\$1,361.00
79297	SCHNEIDER LABORATORIES INC	\$14.00
79298	SCHUETH ACE HARDWARE	\$394.59
79299	SHERWIN-WILLIAMS CO	\$147.31
79300	STACY CLEVELAND	\$349.79
79301	SUPERIOR LUMBER INC	\$1,247.16
79302	T-J SERVICE INC	\$1,771.39
79303	UNITED STATES CELLULAR	\$277.16
79304	IOWA GOLF ASSOCIATION	\$565.00
79305	JOHN DEERE FINANCIAL	\$151.87
79306	MARCO TECHNOLOGIES LLC	\$63.99
79307	MARCO	\$163.28
79308	MARCO TECHNOLOGIES LLC	\$214.34
79309	POWERPLAN	\$719.04
79310	PRODUCTIVITY PLUS ACCOUNT	\$1,542.42
79311	MIDAMERICAN ENERGY	\$6,094.01
79312-79321	JANUARY HOUSING HAPS	\$68,053.96
79322-79326	PAYROLL ENDING 2/2/2023	\$100,527.10
79327	CITY OF CHARLES CITY	\$1,081.10
79328	CC PUBLIC EMP HEALTH PLAN	*VOID
79329	CC PUBLIC EMP HEALTH PLAN	\$9,829.84
79330	EMC NATIONAL LIFE-SUPPLEM	\$6.00
79331	HUFFMAN AUTO BODY INC	\$5,306.98
79332	AHLERS & COONEY PC	\$687.00
79335	ARNOLD MOTOR SUPPLY LLP	*VOID
79336	ARNOLD MOTOR SUPPLY LLP	\$3,111.54
79337	AMERICORPS SENIORS	\$208.75

79339	BRUENING ROCK PRODUCTS INC	\$390.15
79340	BURKE DOORS SALES & SERVICE	\$24,762.45
79341	CC LIONS CLUB	\$40.00
79342-79344	CC PUBLIC EMP HEALTH PLAN	\$76,039.92
79346	CENTRAL IOWA DISTRIBUTING	\$255.00
79347	CENTURYLINK	\$1,467.55
79348	CHARLES CITY PRESS INC	*VOID
79349	CHARLES CITY PRESS INC	\$1,972.75
79350	CINTAS CORPORATION	\$185.73
79351	CIRCLE K COMMUNICATIONS INC	\$6,298.65
79352	CJ COOPER & ASSOCIATES INC	\$135.00
79353	TRENT PARKER / COMPUTER PARKER	\$62.50
79354	CONTINENTAL RESEARCH CORP	\$1,042.99
79355	CORE & MAIN LP	\$5,078.96
79356	DO IT ALL SERVICES LLC	\$2,025.00
79357	DON'S TRUCK SALES INC	\$57.68
79359	EQUIPMENT BLADES INC	\$1,971.00
79360	EUROFINS ENVIRONMENT TESTING	\$649.50
79361	FAREWAY STORE	\$142.97
79362	FMC LANDFILL	\$184.95
79363	CSG FORTE PAYMENTS INC	\$530.86
79364	FOX STRAND (dba)	\$3,170.00
79365	GDB & SONS	\$500.00
79366	GORDON FLESCH COMPANY INC	\$300.20
79367	GHD SERVICES INC	\$81.87
79368	GLOBE GAZETTE CIRCULATION DEPT	\$347.00
79369	GRAINGER	\$762.34
79370	GURNEY & ASSOCIATES INC	\$481.10
79371	HAWKINS INC	\$2,919.40
79372	IOWA DEPT OF NATURAL RESOURCES	\$400.00
79373	IDOT-CASHIER'S OFFICE	\$5,816.74
79375	IOWA DIV OF LABOR SERVICES	\$280.00
79376	IOWA TITLE & REALTY CO	\$150.00
79377	JEAN BOLEY	\$29.90
79378	JENDRO SANITATION SERVICES	\$656.79
79379	JOHN A HOWE	\$850.00
79380	KAMM EXCAVATING CORP	\$4,652.00
79381	KW ELECTRIC, INC.	\$34,493.28
79382	L&J INDUSTRIES INC	\$8.00
79383-79385	LESSIN SUPPLY COMPANY	\$1,211.52
79386	LOU'S GLOVES INC	\$131.00
79387-79388	MALMIN, LLC	\$6,892.53
79390	MICK GAGE PLUMBING & HEATING	\$401.53
79391	MICROBAC LABORATORIES, INC.	\$962.50

79393	MIDAMERICAN ENERGY	\$48,032.98
79394	MIKE'S C&O TIRE INC	\$858.79
79396	MODERN MARKETING INC	\$402.16
79397	MTI DISTRIBUTING INC	\$369.30
79398	NEB-IA INDUSTRIAL FASTENERS	\$25.60
79400	NEWBAUER INC	\$290.55
79401	NIACOG	\$3,695.85
79402	PAWS HUMANE SOCIETY	\$1,550.00
79403	PERRY NOVAK ELECTRIC INC	\$195.54
79404	RILEY'S INC	\$611.29
79405	ROTARY CLUB OF CHARLES CITY	\$107.50
79406	S&T TOWING	\$215.00
79407	SCHUETH ACE HARDWARE	\$615.45
79408	SEE ELECTRIC, LLC	\$321.00
79409	SHORT ELLIOTT HENDRICKSON INC	\$3,582.00
79410	SHERWIN-WILLIAMS CO	\$150.90
79411	SISSON & ASSOCIATES INC	\$16.00
79413	SUPERIOR LUMBER INC	\$131.41
79414	VERIZON WIRELESS	\$120.03
79415	WEX BANK	\$8,837.81
79416	WISCONSIN INDEPENDENT NETWORK	\$1,250.00
ACH	CARMEN RAMSAY (FGP)	\$12.80
ACH	DONNA DUNLAP (FGP)	\$44.38
ACH	EVELYN NEAL-FGP	\$18.72
ACH	FLOYD SWCD	\$14,964.49
ACH	JACQUELINE FERCH (FGP)	\$17.60
ACH	LADONNA NORRIS (FGP)	\$2.56
ACH	MAVIS BEENEN (FGP)	\$7.04
ACH	VESSCO INC	\$104.25
ELEC	BUSINESS CARD	\$1,209.25
ELEC	IOWA FINANCE AUTHORITY	\$4,772.63
ACH	COLLECTION SERVICE CENTER	\$664.04
ACH	EFTPS (PAYROLL TAXES)	\$52,653.37
ACH	ICMA MEMBERSHIP RENEWALS	\$3,686.18
ACH	BANCORPSV	\$1,741.13
ELEC	US POSTAL SERVICE	\$1,000.00
ACH	IMAGETEK OPERATIONS LLC	\$496.00
ELEC	TREASURER STATE OF IOWA	\$8,535.80
ELEC	FIRST CITIZENS-CC	\$15.49
ACH	AFLAC	\$917.03
ACH	IA PUBLIC EMPLOY RETIRE	\$30,723.81
ACH	MUNICIPAL FIRE & POLICE	\$27,608.19
ELEC	QUILL CORPORATION	\$153.93

TOTAL: \$780,403.54

Business of the Mayor - Mayor Andrews is recommending appointing Bob Kloberdanz to board of adjustment to fill a vacancy. Motion by Freeseaman, second Pittman to approve. Ayes - 5 Mayor Andrews is also recommending appointing Carla Winterink to the hotel/motel steering commission as the lodging representative to replace Michael Barrigan and Emily Kiewel to replace Mary Ann Townsend on this board. Motion by Knighten, second Pittman to approve these appointments to the hotel/motel steering commission. Ayes - 5

It is time to renew the agreement with Iowa Department of Inspections and Appeals for fraud investigation assistance for the public housing department. The agreement terms are the same. This agreement is very helpful since they can access much more information than our housing department can. Council member Freeseaman introduced Resolution 4-23 entitled, "RESOLUTION APPROVING AGREEMENT BETWEEN IOWA DEPARTMENT OF INSPECTIONS AND APPEALS AND CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY" and moved for adoption. Second to adopt Knighten. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighten. Nays - none.

The 2022 lime residual removal project is complete and ready for acceptance. There is a retainage of \$4,651.40 left to be paid and the total cost of the project was \$93,028.00. The original contract was \$92,500 and the increase is due to an increase in the number of tons removed. Councilmember Pittman introduced Resolution 5-23 entitled, "RESOLUTION ACCEPTING THE 2022 LIME RESIDUAL REMOVAL PROJECT AND AUTHORIZING FINAL PAYMENT" and moved for adoption. Second to adopt Knighten. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighten. Nays - none.

One of the traffic signals at the intersection of Gilbert and Main Street was struck by a vehicle and needs to be replaced. There is a temporary signal there in the meantime. We have received a quote from K and W Electric for \$42,900. If the current conduit is unusable and boring needs to be done to run the wiring, the quote would be for \$47,400. There is a six month lead time on getting the signal here, so we would like to get this ordered as soon as possible. Council member Knighten introduced Resolution 6-23 entitled, "RESOLUTION APPROVING REPLACEMENT OF TRAFFIC SIGNAL" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighten. Nays - none.

Council member Freeseaman shared some information he received from a local farmer concerning the carbon pipeline project, showing how it will benefit local farmers. Council member Lumley commented that he had received a couple of phone calls complimenting the street department on the good job they are doing on snow removal.

City attorney Slotter stated he is working on a packet with information regarding the carbon pipeline, hopes to get it distributed this week. Once this comes back to council for further discussion, we may go into closed session.

City clerk O'Donnell reported that the next council meeting will be a planning session on February 15 and the next regular meeting will be on Wednesday February 22 due to the holiday on February 20. City hall will be closed on February 20 for the holiday.

City administrator Diers reported that we removed the resolution setting the public hearing on the max levy from tonight's agenda due to legislation currently being debated at the statehouse. We may need to decrease our anticipated tax receipts due to this which could then affect the levy we have decided upon. He will be meeting with the St. Charles township trustees this week to meet the new trustees and clerk and review the fire agreement with them. The library will be closed starting tomorrow for awhile so that new flooring can be installed. The stakeholder meeting for the Mill Race parking project has been postponed. Once that meeting is held, this item will be brought back to the council for review. We have received the signed easement back for the SW water main looping project, so this will be on a future meeting for discussion.

Motion by Freeseaman, second Pittman to adjourn. Ayes - 5.

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk