

COUNCIL MINUTES
REGULAR SESSION
MARCH 7, 2022

Charles City city council met in regular session on March 7, 2022 at 6:00 p.m. in council chambers. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Patrick Lumley, DeLaine Freeseaman, Phoebe Pittman and Phillip Knighten. Also present were city administrator Steve Diers, city engineer John Fallis and city attorney Brad Sloter.

Citizen comments - none

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseaman, second Pittman to approve the agenda. Ayes - 5

Motion by Pittman, second Freeseaman to approve the minutes of the February 23 meeting. Ayes - 5

Motion by Freeseaman, Pittman to approve the consent calendar. Ayes - 5. Consent calendar consisted of the following: consider approval of the following liens: frozen meter - 2102 Clarkview Dr \$235.00; CurbStop-605Cedar \$1060.28;unpaid utility bills-Acct5029380000 \$47.16, Acct5005590001\$471.55, Acct5029360004\$105.99, Acct5030920009\$100.65,Acct5023030003\$48.87,Acct5027800001 \$203.22 , consider approval of 8 month liquor license for Wildwood Golf Course, consider approval of native wine permit for Rustic Corner, approve excavating bond for Mick Gage Plumbing and Heating and payment of claims (including those approved by other boards):

ACH	POULTON ASSOCIATES, serv.	\$1,100.90
ACH	IMAGETEK, serv.	\$496.00
ACH	FLOYD SWCD, serv.	\$4,775.32
ACH	BANCORPSV, serv.	\$280.30
ACH	BANCORPSV, serv.	\$870.56
75833	LEAF, serv.	\$134.38
75834	NIACOG, serv.	\$1,500.00
75835	NIACOG, serv.	\$1,600.00
75836-75837	HOUSING HAP	\$843.00
75838	CC PUBLIC EMP HEALTH PLAN, payroll liabilities	**VOID**
75839	CC PUBLIC EMP HEALTH PLAN, payroll liabilities	**VOID**
75840	CC PUBLIC EMP HEALTH PLAN, payroll liabilities	**VOID**
75841	CC PUBLIC EMP HEALTH PLAN, payroll liabilities	**VOID**
75842	CC PUBLIC EMP HEALTH PLAN, payroll liabilities	\$77,820.25
75843-75852	HOUSING HAP	\$58,829.54
75853-75868	PAYROLL ENDING 02/26/2022	\$96,931.74
75869	CITY OF CHARLES CITY, payroll liabilities	\$1,058.80
75870	CC PUBLIC EMP HEALTH PLAN, payroll liabilities	**VOID**
75871	CC PUBLIC EMP HEALTH PLAN, payroll liabilities	\$8,847.08
ACH	CHILD SUPPORT PAYMENTS, payroll liabilities	\$33.25
ACH	EFTPS, payroll liabilities	\$27,235.72
75872	EMC NATIONAL LIFE-SUPPLEM, payroll liabilities	\$6.00
ACH	FAMILY COMMUNITY CREDIT UNION, payroll liabilities	\$1,683.00
ACH	ICMA, payroll liabilities	\$2,891.51
75873	AMERICAN MEDICAL RESPONSE, serv.	\$7,291.67
75874	ARMAND ADVERTISING LLC, serv.	\$392.86
75875	ARNOLD MOTOR SUPPLY LLP, supp.	**VOID**
75876	ARNOLD MOTOR SUPPLY LLP, supp.	\$686.07
75877	AUTOZONE, supp.	\$10.09
75878	BUY LOW NORTH, 9, supp.	\$59.22

75879	CENTRAL IOWA DISTRIBUTING, supp.	\$85.00
75880	CENTURYLINK, serv.	\$1,404.18
75881	CHARLES CITY PRESS INC, serv.	**VOID**
75882	CHARLES CITY PRESS INC, serv.	\$1,704.71
75883	CINTAS CORPORATION, serv.	\$157.03
75884	CIRCLE K COMMUNICATIONS INC, serv.	\$5,358.61
75885	CITY DIRECTORY INC, serv.	\$180.75
75886	TRENT PARKER / COMPUTER PARKER, serv.	\$62.50
75887	DES MOINES STAMP MFG CO, supp.	\$63.00
75888	DO IT ALL SERVICES LLC, serv.	\$652.50
75889	ETHANOL PRODUCTS LLC, supp.	\$1,070.25
75890	FLOYD COUNTY RECORDER, serv.	\$22.00
75891	FMC LANDFILL, serv.	\$25.00
75892	FOX STRAND, serv.	\$13,649.50
75893	GORDON FLESCH COMPANY INC, serv.	\$320.93
75894	GRAINGER, supp.	\$67.09
75895	IDOT-CASHIER'S OFFICE, supp.	\$6,013.33
75896	IOWA ASSOC. PRO FIRE CHIEFS, membership	\$100.00
75897	IOWA DEPT OF PUBLIC HEALTH, serv.	\$70.00
75898	JENDRO SANITATION SERVICES, serv.	\$315.53
75899	JENNIFER LANTZ, reimb.	\$461.21
75900	JOHN DEERE FINANCIAL, supp.	\$352.85
75901	JOHN A HOWE, serv.	\$850.00
75902	JOHNSON PAINTING, serv.	\$6,174.00
75903	JOSE NOE FLORES, serv.	\$90.00
75904	KATHY K CROOKS, serv.	\$280.00
75905	KEYSTONE LABORATORIES, serv.	\$114.00
75906	L&J INDUSTRIES INC, supp.	\$134.40
75907	LESSIN SUPPLY COMPANY, supp.	**VOID**
75908	LESSIN SUPPLY COMPANY, supp.	**VOID**
75909	LESSIN SUPPLY COMPANY, supp.	\$1,605.66
75910	MICK GAGE PLUMBING & HEATING, supp.	\$35.84
75911	MIDAMERICAN ENERGY, serv.	**VOID**
75912	MIDAMERICAN ENERGY, serv.	**VOID**
75913	MIDAMERICAN ENERGY, serv.	**VOID**
75914	MIDAMERICAN ENERGY, serv.	\$43,170.34
75915	MTI DISTRIBUTING INC, serv.	\$58.50
75916	NEWBAUER INC, serv.	\$25.20
75917	NORTHERN SAFETY CO INC, supp.	\$96.76
75918	PAWS HUMANE SOCIETY, serv.	\$1,550.00
75919	PERRY NOVAK ELECTRIC INC, serv.	\$207.72
75920	PITNEY BOWES SUPPLIES, supp.	\$159.57
75921	QUALITY AUTO SERVICE, supp.	\$24,750.00
75922	QUILL CORPORATION, supp.	\$163.96
75923	RAPID PRINTERS/OFFICE WORLD, supp.	\$306.00
75924	RILEY'S INC, supp.	\$904.75
75925	RON SEMLER, serv.	\$310.00
75926	RUSSELL BURNS, serv.	\$30.00
75927	SHERWIN-WILLIAMS CO, supp.	\$327.02

75928	SNAP ON, supp.	\$464.95
75929	SOPHIE BONNSTETTER, serv.	\$60.00
75930	ST JOHN LUTHERAN CHURCH, serv.	\$35.00
75931	STELLAR TRUCK & TRAILER, supp.	\$2,160.00
75932	STEWART M DALTON, serv.	\$180.00
75933	SUPERIOR LUMBER INC, supp.	\$35.76
75934	T-J SERVICE INC, supp.	\$729.96
75935	TRIUMPH SURPLUS LLC, supp.	\$17.73
75936	US CELLULAR OF CHARLES CITY, supp.	\$109.98
75937	VANWALL EQUIPMENT INC, supp.	\$22.04
75938	VERIZON WIRELESS, serv.	\$120.05
75939	WISCONSIN INDEPENDENT NETWORK, serv.	\$1,200.00

Total: \$413,992.42

Motion by Freeseaman, second Pittman to approve appointing Jeff Titus to the planning and zoning commission to fill a vacancy. Ayes - 5

Motion by Knighten, second Pittman to approve the following re appointments to the public housing board: Beth Diers, Brandon Franke, Jeremy Heyer and Linda Klemesrud. Ayes - 5

Emily Garden was present to request street closures and parade permit for Kids Day activities to be held on July 1 in conjunction with the 4th of July activities. She is requesting that the streets be closed for the parade at 10:30 a.m. as follows: one block of Main Street along Central Park, west on Blunt Street to N. Johnson, south on N. Johnson to Kelly Street and then east back to Central Park. For the other kids day events, they are asking that N. Jackson, Kelly and Blunt Streets around Central Park be closed from 9:00 a.m. to 1:00 p.m. Motion by Freeseaman, second Pittman to approve the request for parade and street closures.

Mayor Andrews opened the public hearing on the maximum levy for FY23. Affidavit of publication dated 2/25/22 was informally filed. Mayor Andrews asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Freeseaman, second Pittman to close the hearing. Ayes - 5. A resolution has been prepared that lists the maximum amount of taxes for only certain levies within the city. If the increase from the previous year is over 2%, a super majority of the council is needed. Ours actually decreased 3.77% from last year so we don't need a super majority. Council member Lumley asked if we received any more feedback from the assessor on the major decrease we had with our taxable valuations. Reply was no. Unfortunately, the uptick in home sales and the amounts happened right after the biennial review that the state requires assessors to do. We hope that the next time that process is done, we will experience an increase in valuations. Council member Freeseaman introduced Resolution 28-22 entitled, "RESOLUTION APPROVING THE MAXIMUM TAX DOLLARS FROM CERTAIN LEVIES FOR THE CITY'S PROPOSED FISCAL YEAR 2022-2023 BUDGET" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighten. Nays - none.

Mayor Andrews opened the public hearing on a proposal to enter into a loan agreement. Affidavit of publication dated 2/25/22 was informally filed. He asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Freeseaman, second Knighten to close the hearing. Ayes - 5. This is for our annual short term borrowing and is for FY23. It covers items such as police/fire equipment, tree removal and nuisance abatement expenses. The amount we are looking at is a not to exceed amount of \$170,000. Council member Freeseaman introduced Resolution 29-22 entitled, "RESOLUTION TAKING ADDITIONAL ACTION ON PROPOSAL TO ENTER INTO A LOAN AGREEMENT AND PROVIDING FOR THE LEVY OF TAXES TO PAY GENERAL OBLIGATION CORPORATE PURPOSE NOTE" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighten. Nays - none.

Representatives from Omnitel were present to further discuss their request to use city right of way to provide fiber access to some entities in the city. They would like to have a right of way agreement approved once that would cover all of their builds in Charles City rather than coming back for each phase. They were granted approval last fall for their first build. Right now, they have three phases of build

planned. After much discussion, consensus was for staff to draft an agreement and bring back for council to approve. Council also would like a right of way use plan developed in the near future for the city that would help with these types of requests. City attorney Slotter commented that even if the city gives permission to Omnitel to use the right of way, a right of way permit still will need to be granted by the city engineer, so the city still has some control over where things go within the right of way.

The city's budget for FY23 has been prepared and public hearing is planned for March 21. The total levy is increasing approximately \$.22/thousand, from \$15.98283 to \$16.20113. To keep the increase at a minimum, we have put off some projects and are using some cash reserves. The budget needs to be certified to the state by March 31. Council member Pittman introduced Resolution 30-22 entitled, "RESOLUTION SETTING DATE FOR PUBLIC HEARING ON THE FY23 BUDGET" and moved for adoption. Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighten. Nays - none

The street department has a budgeted purchase for either a dump truck box replacement or replacement of a pickup truck. They have found a used 2018 GMC two wheel drive at Quality Auto here in Charles City they would like to buy. It has approximately 70,000 miles on it for \$25,250. This will be funded by Road Use Tax. The truck being replaced will be handed down to the park and rec department. Council member Pittman introduced Resolution 31-22 entitled, "RESOLUTION APPROVING PURCHASE OF USED PICKUP FOR STREET DEPARTMENT" and moved for adoption. Second to adopt Lumley. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighten. Nays - none.

City clerk O'Donnell reported that the next meeting will be a planning session on March 14 rather than March 16.

City administrator Diers reported that discussion is being held on spring clean up procedures for this year. Pure Prairie is holding a town meeting to answer questions on their new operation at the Simply Essentials facility.

Motion by Freeseaman, second Pittman to adjourn. Ayes - 5.

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk