

COUNCIL MINUTES
REGULAR SESSION
MAY 2, 2022

Charles City city council met in regular session on May 2, 2022 at 6:00 p.m. in council chambers. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Patrick Lumley, DeLaine Freeseaman, Phoebe Pittman and Phillip Knighten. Also present were city administrator Steve Diers, city engineer John Fallis and city attorney Brad Sloter.

Citizen comments - Steve Schwartzrock commented on the discussions being held concerning the Wildwood clubhouse and asked that a second opinion be done on it.

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseaman, second Pittman to approve the agenda. Ayes - 5

Motion by Knighten, second Freeseaman to approve the minutes of the April 13 and 18 meetings. Ayes - 5

Motion by Pittman, second Freeseaman to approve the consent calendar. Ayes - 5. Consent calendar consisted of the following: consider 5 day beer permit and outdoor service for RAGBRAI committee, consider approval of Casey's Class E liquor license w/ Sunday Sales, consider approval of Kwik Star Class C beer permit w/ Sunday Sales and payment of claims (including those approved by other boards):

ACH	TREASURER STATE OF IOWA	\$9,123.56
ACH	FOSTER GRANDPARENTS	\$376.85
ELEC	US POSTAL SERVICE	\$1,000.00
ACH	AFLAC	\$928.62
ACH	COLLECTION SERVICE CENTER	\$60.00
ACH	EFTPS (PAYROLL TAXES)	\$30,388.10
ACH	FAMILY COMM CREDIT UNION	\$1,683.00
ACH	ICMA MEMBERSHIP RENEWALS	\$2,623.24
ACH	IA PUBLIC EMPLOY RETIRE	\$30,240.09
ACH	MUNICIPAL FIRE & POLICE	\$31,747.21
ACH	TREASURER STATE OF IOWA	\$10,858.00
ELEC	UNITED BEVERAGE-MC	\$721.45
ELEC	UNITED BEVERAGE-MC	\$106.50
ELEC	KABRICK DISTRIBUTING CO	\$255.35
ACH	BANCORPSV	\$370.71
ACH	BANCORPSV	\$251.08
ELEC	IMAGETEK OPERATIONS LLC	*VOID
ELEC	BUSINESS CARD - CITY DEPTS	\$4,920.93
76300	DEITZZ, INC.	\$340.00
76301	DISH NETWORK	\$192.43
76312	HACH COMPANY	\$51.18
76337	MACQUEEN EQUIPMENT	\$374.42
76343	MIDAMERICAN ENERGY	\$5,924.01
76370	TORQBUDDY	\$4,950.00
76378	IDOT-CASHIER'S OFFICE	\$1,356.90
76379	SCHUETH ACE HARDWARE	\$11.98
76380	BUSINESS CARD - HOUSING	\$3,447.41

76381	CATHERINE MARIE OTT	\$420.00
76382	CHARLES CITY PRESS INC	\$1,796.00
76383	CINTAS CORPORATION	\$341.38
76384	CITY OF CHARLES CITY	\$4,145.22
76385	DAVID A. BOCK	\$90.00
76386	ESTATE OF JEAN ROWE	\$140.03
76387	ESTATE OF ROBERT RASING	\$200.00
76388	GORDON ELECTRIC SUPPLY INC	\$363.39
76389	HD SUPPLY FACILITIES MAINT.	\$4,290.00
76390	HERRON'S BAND BOX INC	\$206.55
76391	HOCKENSON PLUMBING	\$1,475.12
76392	HOUSING AUTH ACCTG SPECIALISTS	\$823.75
76393	HY-VEE INC	\$116.64
76394	JAMES MITCHELL	\$200.00
76395	JENDRO SANITATION SERVICES	\$1,303.13
76396	JOHN DEERE FINANCIAL	\$66.98
76397	JOHN DEERE FINANCIAL	\$174.08
76398	KENDRA BEUTHIEN	\$100.00
76399	KOCH OFFICE GROUP	\$164.52
76400	LEAF	\$345.86
76401	LINDERMAN HEATING & AIR LLC	\$4,668.50
76402	MARCO TECHNOLOGIES LLC	\$148.86
76403	MEDIACOM	\$306.90
76404	MIDAMERICAN ENERGY	\$11,134.79
76405	MIDWEST TAPE	\$143.68
76406	MRI SOFTWARE LLC	\$146.67
76407	NAHRO	\$75.00
76408	PITNEY BOWES SUPPLIES	\$169.98
76409	PLUNKETT'S PEST CONTROL	\$280.00
76410	RAPID PRINTERS/OFFICE WORLD	\$356.00
76411	ROCHFORD CONSTRUCTION	\$2,813.50
76412	SCHNEIDER LABORATORIES INC	\$84.00
76413	SCHUETH ACE HARDWARE	*VOID
76414	SCHUETH ACE HARDWARE	\$1,582.65
76415	SHERWIN-WILLIAMS CO	\$527.02
76416	STAPLES ADVANTAGE	\$418.33
76417	SUPERIOR LUMBER INC	\$177.54
76418	T-J SERVICE INC	\$1,608.91
76419	TEETER SPECIALTY CO	\$237.89
76420	UNITED STATES CELLULAR	\$266.57
76421	UNITED STATES CELLULAR	\$1,003.43
76422-		
76435	PAYROLL ENDING 4/23/2022	\$106,351.98
76436	CITY OF CHARLES CITY	\$1,058.80

76437-		
76438	CC PUBLIC EMP HEALTH PLAN	\$9,841.69
76439	EMC NATIONAL LIFE-SUPPLEM	\$6.00
76441-		
76442	DELTA DENTAL	\$1,928.20
76443-		
76445	VSP	\$462.15
76445-		
76446	MUTUAL OF OMAHA	\$360.46
76447-		
76458	HAPS MAY CLAIMS	\$65,777.68
76459	AMAZON CAPITAL SERVICES	\$238.77
76460	ARNOLD MOTOR SUPPLY LLP	*VOID
76461	ARNOLD MOTOR SUPPLY LLP	\$2,033.17
76462	BIG FOOT ENTERPRISES	\$299.99
76463	CALLAWAY GOLF	\$138.00
76464	CC PUBLIC EMP HEALTH PLAN	*VOID
76465	CC PUBLIC EMP HEALTH PLAN	*VOID
76466	CC PUBLIC EMP HEALTH PLAN	*VOID
76467	CC PUBLIC EMP HEALTH PLAN	\$79,784.57
76468	CENTRAL IOWA DISTRIBUTING	\$140.00
76470	CIRCLE K COMMUNICATIONS INC	\$5,358.61
76471	CONTINENTAL RESEARCH CORP	\$298.90
76472	CROELL INC	\$530.40
76473	DEBOEST CONCRETE CORP	\$2,000.00
76474	DICK'S PETROLEUM COMPANY	\$118.41
76475	DIXON ENGINEERING INC	\$1,500.00
76476	DLT SOLUTIONS LLC	\$2,019.15
76477	DOUBLE Z GARAGE DOORS LLC	\$201.85
76478	DPS EQUIPMENT SERVICES INC	\$18,250.00
76479	ELECTRICAL ENG & EQUIP CO	\$725.00
76480	ENVIRONMENTAL RESOURCE ASSOC	\$486.52
76481	ETHANOL PRODUCTS LLC	\$1,149.29
76482	FLOYD COUNTY ENGINEER	\$23,390.68
76483	FLOYD COUNTY RECORDER	\$32.00
76484	FOX STRAND (dba)	\$6,523.40
76485	GALLS LLC	\$26.18
76487	HAWKINS INC	\$6,804.51
76488	IDOT-CASHIER'S OFFICE	\$543.66
76489	IDOT-CASHIER'S OFFICE	\$406.63
76490	IOWA LEAGUE OF CITIES	\$75.00
76491	IOWA PRISON INDUSTRIES	\$1,484.80
76492	ITRON INC	\$312.50
76493	JEFF TITUS	\$59.67
76494	JENDRO SANITATION SERVICES	\$697.88
76495	JOHN A HOWE	\$850.00
76496	KEYSTONE LABORATORIES	\$160.50

76497	MARCO TECHNOLOGIES LLC	\$61.42
76498	MARCO TECHNOLOGIES LLC	\$204.05
76499	MERRITT COMPUTER SERVICE INC	\$438.00
76500	MICK GAGE PLUMBING & HEATING	\$1,575.00
76501	MID-TECH SERVICES	\$225.00
76502	MIDAMERICAN ENERGY	*VOID
76503	MIDAMERICAN ENERGY	\$31,800.52
76504	MIDWEST PIPE SUPPLY INC	\$3,510.00
76505	MIKE MOLSTEAD MOTORS INC	\$47.74
76506	MUNICIPAL SUPPLY INC	\$552.60
76507	NEB-IA INDUSTRIAL FASTENERS	\$173.85
76508	PAWS HUMANE SOCIETY	\$1,550.00
76509	RAPID PRINTERS/OFFICE WORLD	\$750.00
76510	STEVE SCHILLER	\$93.60
76511	SHORT ELLIOTT HENDRICKSON INC	\$48,416.84
76512	SNAP ON	\$162.70
76513	SUPERIOR WELDING SUPPLY CO	\$750.55
76514	TAPCO	\$1,251.15
76515	TARGET SOLUTIONS LEARNING LLC	\$3,605.28
76516	TEETER SPECIALTY CO	\$541.98
76517	TELLURIAN BREWING	\$314.00
76518	TERRACON CONSULTANTS INC	\$1,937.25
76520	TRUDY O'DONNELL	\$196.00
76521	UNIQUE COUNTRY STORE	\$140.00
76522	US CELLULAR OF CHARLES CITY	\$139.68
76523	USA BLUEBOOK	\$1,393.18
76524	VERIZON WIRELESS	\$120.07
76525	WESTRUM LEAK DETECTION	\$607.50
	TOTAL:	\$628,200.85

Business of the Mayor - Mayor Andrews swore in our new police officer Dave Diercks.

Ordinance 1159 AN ORDINANCE REGULATING THE SALES OF FOOD, ALCOHOLIC BEVERAGES, MERCHANDISE, SERVICES AND THE PROVISION OF ENTERTAINMENT IN CHARLES CITY, IOWA ON JULY 28 AND 29, 2022 was presented for a first reading. This ordinance regulates the event and gives authority to the committee to set vendor fees, operate an outdoor service for alcoholic beverages, use golf carts until dusk and to coordinate the event. Motion by Freeseaman, second Pittman to approve the first reading of Ordinance 1159. Ayes - 5. Council member Freeseaman read the ordinance. Motion by Pittman, second Lumley to waive the second and third readings of the ordinance. Ayes - 5. Motion by Freeseaman, second Pittman to adopt and publish Ordinance 1159. Ayes - 5.

The budget amendment for FY22 has been prepared. There are several reasons for the amendment, including change in timing of projects, receipt/expenditures for grants received, ambulance bay remodel project and the water project on 4th/5th Avenue. A public hearing needs to be held on the amendment and that will be May 16. Council member Freeseaman introduced Resolution 56-22 entitled, "RESOLUTION SETTING PUBLIC HEARING ON FY22 BUDGET AMENDMENT" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighten. Nays - none.

Ordinance 1158 AN ORDINANCE AMENDING CHAPTER 106 - COLLECTION OF SOLID WASTE OF THE CHARLES CITY CODE OF ORDINANCES BY ADDING A NEW SECTION 106.10 TO PROVIDE REGULATIONS FOR PERMITTING AND USE OF DUMPSTERS was presented for a third and final reading. This would only cover dumpsters that are set on the ground, not dump trailers since they are licensed. The city is asking that all dumpsters have reflective tape put on them to help be more visible, especially at night. Motion by Pittman, second Knighten to approve the third reading of Ordinance 1158. Ayes - 5. Motion by Freeseaman, second Pittman to adopt and publish Ordinance 1158. Ayes - 5. Discussions have been held about vacating the section of Main Street located in front of Pure Prairie Farms building on North Main. This needs to be sent to planning and zoning for their review and recommendation. Planning and zoning will hold a public hearing on this matter. Once it comes back to city council, they will also hold a public hearing and pass an ordinance to vacate. Once it is vacated, this section will be leased to Pure Prairie Farms. This would allow for the street to be re-dedicated to public right of way if the lease ceases at any time. Council member Knighten introduced Resolution 57-22 entitled, "RESOLUTION DIRECTING PROPOSAL FOR VACATION OF CERTAIN PUBLIC STREETS, ALLEYS OR GROUNDS TO PLANNING AND ZONING FOR CONSIDERATION AND RECOMMENDATION" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighten. Nays - none

Terry Wegner has expressed interest to again lease the farm land around the water resource recovery facility. A one year lease has been drafted by city attorney Slotter for this purpose with the lease payment set at \$2500. This land is approximately 8 acres and will be used for corn or beans. We may consider allowing alfalfa in the future and if so, that would require a longer lease. Council member Lumley asked if there was any concern with pesticide run off into the reed beds and city administrator Diers replied that the topography of this land would keep that from happening. Council member Knighten introduced Resolution 58-22 entitled, "RESOLUTION APPROVING LEASE AGREEMENT FOR CITY PROPERTY" and moved for adoption. Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighten. Nays - none

City clerk O'Donnell reported that the next meeting will be a planning session on May 11 at 6:00 p.m.

City administrator Diers reported that there were 235 loads and 158 tires for the first 4 days of the spring clean up. On May 5, local civic groups and students will help pick up items for those who have signed up for this, which is 15 so far.

Council member Starr reported that the ambulance commission will meet this Thursday at 4:30 at the EOC with the 9-1-1 meeting to follow. Council member Lumley thanked the street department for their work on the spring clean up. He noticed some items out on curbs and asked what would be done with those. Chief Anderson stated that code enforcement has talked to those people and told them they need to take it to Shaw Avenue.

Motion by Freeseaman, second Knighten to adjourn. Ayes - 5

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk