

COUNCIL PROCEEDINGS
JUNE 15, 2022

Charles City city council met in a planning session on June 15, 2022 at 6:00 p.m. in council chambers. Mayor Andrews presided and the following council members were present: Keith Starr, Patrick Lumley, DeLaine Freeseaman, Phoebe Pittman and Phillip Knighten. Also present were city administrator Steve Diers, city engineer John Fallis and city attorney Brad Sloter (through item 5 on the agenda).

Mark Wicks, Main Street Charles City/Chamber director, was present to discuss street closures for fireworks and Firecracker 5 race. The race will be held on the bike trail now that the Charley Western bridge is finished and will require some control at only a couple of spots along the route. This includes the crossing on South Grand. Salisbury Street from Clark to Owen will be closed from 5:00 a.m. to 10 a.m. and then reopened after the race is done. The fireworks will be shot off July 3 from the bridge. Main Street will be closed for this. It will reopen after the fireworks are done. Mark is meeting with the police department tomorrow to go over all of these closures.

A 28E with Floyd Soil and Water Conservation District has been drafted for coordinating rural water quality practices for our sponsored project. This agreement is similar to another county's agreement. These sponsored project dollars are from our WRRF project. Doug Johnson has been doing this type of work for us but now the city would be paying him with sponsored project funds. The projects need to be identified in order to amend the loan and some of them won't be done for awhile (such as permeable paving project) and others are being done now (such as the arboretum). FSWCD will be sure the projects are designed properly and will monitor adherence to the maintenance agreement with the farmers. If there is a violation of a maintenance agreement, we may have to recover funds from the farmer.

It is time for the evaluations of the city administrator, city clerk and city attorney. Forms from the last year have been distributed to council and staff needs to know if it is okay to use those same forms this year. It was commented that some of the questions didn't apply to the individual, can there be a "not applicable" option? It was decided that if it is n/a, that question should just be skipped. These evaluation forms will once again be completed using Survey Monkey and we will include the city attorney again. There will be a closed session at the July 6 meeting to conduct these evaluations. Council should get their forms back by June 30 so the results can be tabulated.

Circle K transit agreement is ready to be renewed. The only change is an increase of 4% in their payment, which will go to \$5,572.95 per month. Tammy Elthon was present and commented that we are doing non emergency medical transfers (NEMTs) quite a bit but we only do them if we have time or availability of a bus. It doesn't affect our normal riders at all. This agreement will be on the next regular agenda for council action.

The two agreements with NIACOG for county and regional transit services is also ready for renewal. NIACOG oversees the operation of these two services. The ticket prices are remaining the same. These two agreements will be on the next regular agenda for council action.

City administrator Diers asked about moving the June 20 regular meeting to June 21 due to the Juneteenth federal holiday on the 20th. Consensus was to move this meeting. It was also discussed to move the July 5 meeting to July 6 and consensus was to also make this change. The painting of the Main Street bridge railing is being done. Governor Reynolds signed a UTV law which makes us unable to charge a fee for registering UTVs but we can dictate where they can operate on our city streets. We will need to change our UTV ordinance to comply with these new state requirements. The Kmart building will be auctioned on Monday. Condolences were expressed to Mayor Andrews on the death of his mother. Council member Lumley reported that the airport is waiting on funding. They need signage repaired and updated. Runway rehab should be started spring of next year. Diers reported that an RFI for the ambulance has been given to ambulance providers and they are due back by June 30. Another company has been identified to possibly provide this service so an RFI was sent to them as well.

There being no further business, meeting was adjourned.

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk