

COUNCIL MINUTES  
REGULAR SESSION  
JULY 18, 2022

Charles City city council met in regular session at 6:00 p.m. on July 18, 2022 in council chambers. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Patrick Lumley, DeLaine Freeseaman, Phoebe Pittman and Phillip Knighten. Also present were city administrator Steve Diers, city engineer John Fallis and city attorney Brad Sloter.

Citizen comments - none.

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseaman, second Knighten to approve the agenda. Ayes - 5

Motion by Freeseaman, second Pittman to approve the minutes of the June 29 and July 6 meetings. Ayes - 5

Motion by Knighten, second Pittman to approve the consent calendar. Ayes - 5. Consent calendar consisted of the following: approve liens for unpaid utility bills - \$271.54Acct5015500001, \$93.77Acct5014990003 and \$82.26Acct5014450005; approve 6/22 financials for city of Charles City and CC Public Employees health Plan and payment of claims (including claims approved by other boards):

ELEC	6/28/2022	PITNEY BOWES SUPPLIES	\$160.38
ACH	7/7/2022	BANCORPSV	\$1,855.04
ELEC	7/7/2022	PEPSI-COLA	\$752.28
ACH	7/7/2022	PAYROLL ENDING 7/2/2022	\$113,952.02
ACH	7/7/2022	CC PUBLIC EMPLOYEE HEALTH PLAN	\$10,934.08
ACH	7/7/2022	CITY OF CHARLES CITY	\$953.03
ACH	7/7/2022	COLLECTION SERVICE CENER	\$60.00
ACH	7/7/2022	EFTPS	\$29,380.06
ACH	7/7/2022	EMC NATIONAL LIFE COMPANY	\$6.00
ACH	7/7/2022	FAMILY COMMUNITY CREDIT UNION	\$1,683.00
ACH	7/7/2022	IMCA	\$2,541.85
ACH	7/8/2022	FLOYD SWCD	\$4,868.74
ELEC	7/12/2022	BUSINESS CARD	\$8,635.84
ACH	7/19/2022	JEAN BOLEY	*VOID
ACH	7/19/2022	BANCORPSV	\$139.48
ELEC	7/19/2022	KABRICK DISTRIBUTING CO	\$386.00
ELEC	7/19/2022	UNITED BEVERAGE	\$424.80
ELEC	7/19/2022	FIRST CITIZENS BANK	\$396.04
ACH	7/19/2022	PORTZEN CONSTRUCTION	\$262,742.15
ELEC	7/19/2022	TREASURER STATE OF IOWA	\$1,536.15
77126	6/27/2022	KATHLEEN RANC	\$196.50
77238	7/7/2022	AMAZON CAPITAL SERVICES	\$73.03
77246	7/7/2022	CC MUNICIPAL BAND	\$500.00
77248	7/7/2022	CENTURYLINK	\$1,433.73
77249	7/7/2022	CHARLES CITY PRESS INC	\$1,309.80
77254	7/7/2022	CROELL INC	\$455.20

77256	7/7/2022	ELECTRICAL ENG & EQUIP CO	\$1,102.33
77257	7/7/2022	FAREWAY STORE	\$763.05
77261	7/7/2022	GORDON FLESCH COMPANY INC	\$291.20
77262	7/7/2022	GRAINGER	\$687.42
77268	7/7/2022	IMAGETEK OPERATIONS LLC	\$496.00
77271	7/7/2022	JENDRO SANITATION SERVICES	\$782.52
77272	7/7/2022	JENNIFER LANTZ	\$108.22
77277	7/7/2022	MARCO TECHNOLOGIES LLC	\$4,177.16
77278	7/7/2022	METERING TECHNOLOGY SOLUTIONS	\$11,578.56
77279	7/7/2022	MICK GAGE PLUMBING & HEATING	\$1,466.86
77280	7/7/2022	MID-WEST ROOFING COMPANY	\$380.19
77287	7/7/2022	NCL OF WISCONSIN	\$38.16
77290	7/7/2022	OTTO'S ENTERPRISES LLC	\$7,630.24
77293	7/7/2022	PETROBLEND CORP	\$1,044.18
77292	7/7/2022	PERRY NOVAK ELECTRIC INC	\$2,891.41
77294	7/7/2022	QUALITY AUTO SERVICE	\$14.00
77298	7/7/2022	ROTARY CLUB OF CHARLES CITY	\$137.50
77301-77302	7/7/2022	SCHUETH ACE HARDWARE	\$87.46
77305	7/7/2022	SUPERIOR LUMBER INC	\$21.12
77308	7/7/2022	TERRACON CONSULTANTS INC	\$98.00
77309	7/7/2022	TERRI NOVAK	\$140.40
77313	7/7/2022	VERIZON WIRELESS	\$120.03
77315	7/7/2022	WEX BANK	\$14,484.50
77317	7/7/2022	IDOT-CASHIER'S OFFICE	\$130.98
77319-77327	7/11/2022	UTILITY BILLING DEPOSIT REFUNDS	\$641.82
77328	7/11/2022	POSTMASTER	\$1,700.00
77329	7/13/2022	AMAZON CAPITAL SERVICES	\$268.61
77330	7/13/2022	ANNETTE DEAN	\$106.65
77331	7/13/2022	BAKER & TAYLOR BOOKS,SERV	\$904.40
77332	7/13/2022	BAKER & TAYLOR ENTERTAIN	\$17.48
77333	7/13/2022	BOOK FARM LLC	\$19.95
77334	7/13/2022	BRODART COMPANY	\$748.64
77335	7/13/2022	CANON FINANCIAL SERVICES INC	\$69.32
77336	7/13/2022	CAROL CASE	\$1,138.20
77337	7/13/2022	CENTURYLINK	\$907.85
77338	7/13/2022	CHARLES CITY PRESS INC	\$125.00
77339	7/13/2022	TRENT PARKER / COMPUTER PARKER	\$2,357.89
77340	7/13/2022	COREY HAWKE	\$389.00
77341	7/13/2022	DEMCO INC	\$203.83
77342	7/13/2022	GALE	\$239.12
77343	7/13/2022	GORDON FLESCH COMPANY	\$208.15
77344	7/13/2022	HUMANITIES IOWA	\$50.00
77345	7/13/2022	JOHN DEERE FINANCIAL	\$563.10
77346	7/13/2022	KANOPIY INC	\$67.00
77347	7/13/2022	MARTIN BROS DISTRIBUTING CO	\$969.47

77348	7/13/2022	MEDIACOM	\$434.15
77349	7/13/2022	MIDAMERICAN ENERGY	\$2,467.96
77350	7/13/2022	MIDWEST TAPE	\$363.36
77351	7/13/2022	NOAH,SMITH,SCHUKNECHT & SLOTER	\$28.00
77352	7/13/2022	OTTO'S ENTERPRISES LLC	\$335.58
77353	7/13/2022	PELLA PUBLIC LIBRARY	\$13.95
77354	7/13/2022	SCHUETH ACE HARDWARE	\$19.97
77355	7/13/2022	STAPLES ADVANTAGE	\$181.54
77356	7/13/2022	SWANK MOVIE LICENSING	\$520.00
77357	7/13/2022	VISA	\$315.28
77358	7/13/2022	HY-VEE INC	\$7.14
77359-77361	7/14/2022	CC PUBLIC EMP HEALTH PLAN	*VOID
77362	7/14/2022	CC PUBLIC EMP HEALTH PLAN	\$74,415.43
77363	7/14/2022	UNITED STATES CELLULAR	\$662.28
77365	7/19/2022	ALLEN OCCUPATIONAL HEALTH	\$29.00
77366	7/19/2022	AMERICAN MEDICAL RESPONSE	\$7,291.67
77367	7/19/2022	ARTWEAR / BIRDIE AND BO'S	\$35.00
77368	7/19/2022	BRIDGESTONE GOLF INC	\$529.59
77369	7/19/2022	CALHOUN-BURNS & ASSOCIATES	\$1,410.40
77370	7/19/2022	CARQUEST AUTO PARTS	\$190.70
77371	7/19/2022	CHARLES CITY HOUSING AUTHORITY	\$900.00
77372	7/19/2022	CINTAS CORPORATION	\$120.23
77373	7/19/2022	CROELL INC	\$249.60
77374	7/19/2022	ELECTRICAL ENG & EQUIP CO	\$541.55
77375	7/19/2022	ESS BROTHERS AND SONS INC	\$1,065.00
77376	7/19/2022	FARMERS NEW AG LLC	\$539.04
77377	7/19/2022	GHD SERVICES INC	\$493.19
77378	7/19/2022	GRAINGER	\$270.24
77379	7/19/2022	HACH COMPANY	\$1,542.45
77380	7/19/2022	HAWKINS INC	\$1,695.00
77381	7/19/2022	HEWETT WHOLESALE	\$497.71
77382	7/19/2022	HUFFMAN AUTO BODY INC	\$1,000.00
77383	7/19/2022	HYDRO KLEAN LLC	\$14,690.00
77384	7/19/2022	IOWA DEPT OF NATURAL RESOURCES	\$814.62
77385	7/19/2022	IOWA PLAINS SIGNING INC	\$1,470.00
77386	7/19/2022	IOWA PRISON INDUSTRIES	\$465.60
77387	7/19/2022	JEAN BOLEY	\$43.75
77388	7/19/2022	JENDRO SANITATION SERVICES	\$51,253.26
77389	7/19/2022	JONAH DEVORE	\$60.00
77390	7/19/2022	JOSE NOE FLORES	\$120.00
77391	7/19/2022	KABRICK DISTRIBUTING CO	*VOID
77392	7/19/2022	KAMM EXCAVATING CORP	\$14,328.37
77393	7/19/2022	KEYSTONE LABORATORIES	\$51.75
77394	7/19/2022	L&J INDUSTRIES INC	\$38.60

77395	7/19/2022	LEAF	\$268.94
77396	7/19/2022	LESSIN SUPPLY COMPANY	*VOID
77397-77398	7/19/2022	LESSIN SUPPLY COMPANY	\$788.08
77399	7/19/2022	LUMEN	\$40.93
77400	7/19/2022	MARCO	\$154.36
77401	7/19/2022	METERING TECHNOLOGY SOLUTIONS	\$28,769.39
77402	7/19/2022	MICK GAGE PLUMBING & HEATING	\$187.88
77403-77404	7/19/2022	NEWBAUER INC	\$343.50
77405	7/19/2022	NIACOG	\$6,434.52
77406	7/19/2022	NOAH,SMITH,SCHUKNECHT & SLOTER	\$3,118.87
77407	7/19/2022	NORTH IOWA LAWN & SPORTS	\$173.98
77408	7/19/2022	NORTHLAND SECURITIES INC	\$1,250.00
77409	7/19/2022	PRODUCTIVITY PLUS ACCOUNT	\$1,441.16
77410	7/19/2022	SANDE CHIROPRACTIC	\$20.00
77411	7/19/2022	SCHUETH ACE HARDWARE	\$16.99
77412	7/19/2022	SHERWIN-WILLIAMS CO	\$165.07
77413	7/19/2022	SISSON & ASSOCIATES INC	*VOID
77414	7/19/2022	SISSON & ASSOCIATES INC	\$2,128.00
77415	7/19/2022	SNAP ON	\$103.15
77416	7/19/2022	SOPHIE BONNSTETTER	\$30.00
77417	7/19/2022	STEWART M DALTON	\$240.00
77418	7/19/2022	SUBSURFACE SOLUTIONS	\$67.31
77419	7/19/2022	SUPERIOR LUMBER INC	\$141.17
77420	7/19/2022	SUPERIOR WELDING SUPPLY CO	\$798.66
77421	7/19/2022	TELLURIAN BREWING	\$249.60
77422	7/19/2022	TREASURER STATE OF IOWA	*VOID
77423	7/19/2022	TRIUMPH SURPLUS LLC	\$11.48
77424	7/19/2022	USA BLUEBOOK	\$994.82
77425	7/19/2022	VARSITY GROUP	\$960.00
77426	7/19/2022	VESSCO INC	\$218.00
77427	7/19/2022	WESTRUM LEAK DETECTION	\$3,000.00
77428	7/19/2022	WISCONSIN INDEPENDENT NETWORK	\$1,200.00
<b>TOTAL:</b>			<b>\$740,558.99</b>

Mayor Andrews is recommending appointing Scott Kendall (county appointee) to replace Ryan McElroy and reappoint Rachel Mack to the library board. Motion by Starr, second Lumley to approve these appointments. Ayes - 5

A request has been made to add a block of N. Main Street to the street closings for RAGBRAI. This will be the block in between Blunt and Ferguson. Also, the 600 block of Cedar Street to be used to located showers for RAGBRAI. Motion by Starr, second Pittman to approve these closures. Ayes - 5.

The grinding contract with T and W Grinding is up for renewal. The new yearly price will be \$26,956 and they have added a fuel surcharge on diesel for costs over \$2.50/gallon. We have had this company for quite awhile and are very happy with their work. We will, however, research other options before this renews next year. Council member Starr introduced Resolution 82-22 entitled, "RESOLUTION APPROVING AGREEMENT WITH T AND W GRINDING" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseman, Pittman,

Knighen. Nays - none. Council discussed how many ash trees we had to remove and the fuel surcharge by T and W.

Water superintendent Cory Spieker was present to discuss the lead and copper contract with 120Water. This is being recommended due to the new regulations passed by EPA. The city needs to do an inventory of all water service lines and if any are found to be made of lead, they must be replaced. This company would conduct this inventory before the deadline of 2024. The cost is \$18,000 per year for this two year contract. Council member Starr introduced Resolution 85-22 entitled, "RESOLUTION APPROVING CONTRACT FOR LEAD AND COPPER RULE REVISIONS SERVICES" and moved for adoption. Second to adopt Lumley. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighen. Nays - none.

The city has budgeted payments to several non profit entities for FY23 and also approved a payment to TLC for FY22. Recent state auditor opinions have stated that these payments need to be for an approved public purpose. To meet these guidelines, city attorney Slotter has prepared agreements for services to be entered into with each of the entities. The city council feels these services will provide economic development benefits to our businesses and citizens. Council member Pittman introduced Resolution 86-22 entitled, "RESOLUTION APPROVING AGREEMENTS FOR SERVICES" and moved for adoption. Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighen. Nays - none.

Transfers for FY22 have been prepared. These include transfers for debt service payments, a percentage of sales from water/sewer to General for admin, transfers to reserve accounts and reimbursements of police/admin salaries from public housing and foster grandparents. Council member Pittman introduced Resolution 87-22 entitled, "RESOLUTION AUTHORIZING TRANSFERS" and moved for adoption. Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, knighen. Nays - none

Pay estimate #33 has been received for Portzen Construction for the WRRFproject. Fox Engineering has reviewed this and is recommending payment. The amount of this payment is \$262742.15 which includes some pay down of the retainage amount. Council member Freeseaman introduced Resolution 88-22 entitled, "RESOLUTION APPROVING PAY ESTIMATE #33 FOR WATER RESOURCE RECOVERY FACILITY PROJECT" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighen. Nays - none.

A fire occurred in a house at 701 Milwaukee in February 2022. Barry mackey is the owner and he would like to fix the house up. To cover the normal demolition reserve usually held by the insurance company, Mackey has agreed to pay the city \$16,674 to be held in the event he does not finish this project and the city needs to step in to clean it up. Mackey made a couple of very minor changes to the agreement that was drafted and city attorney Slotter is okay with those. Council member Starr introduced Resolution 89-22 entitled, "RESOLUTION APPROVING AGREEMENT FOR DEMOLITION RESERVE" and moved for adoption. Second to adopt Lumley. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman, Knighen. Nays - none.

City clerk O'Donnell reported that the next planning session is set for July 27. After discussion by the council, it was decided to move that meeting to July 25 due to RAGBRAI being here on July 28.

City administrator Diers reported that the owner of Hartwood Inn wants to discuss again the possibility of re-zoning his property. He only got 2 signatures on the petition that is required from the abutting property owners. He can request that the council pursue this of their own volition and send it to planning and zoning for their review. He will come to the August 10 planning session to discuss with council. Council requested information on calls for service at this business and the other hotels in town. Ambulance meeting is tomorrow at 5:00 and park and rec meetings Wednesday night to discuss the pool study.

Motion by Pittman, second Freeseaman to adjourn. Ayes - 5.

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Dean Andrews, Mayor

Attest:  
Trudy O'Donnell, City Clerk