

COUNCIL MINUTES
REGULAR SESSION
AUGUST 2, 2021

Charles City city council met on August 2, 2021 at 6:00 p.m. in council chambers. Mayor Andrews presided and the following council members were present: Jerry Joerger, DeLaine Freeseaman, Phillip Knighten and Keith Starr (attended via Zoom). Absent was Phoebe Pittman. Also present were city administrator Steve Diers, city engineer John Fallis and city engineer Brad Slotter (attended via Zoom).

Citizen comments - none

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseaman, second Joerger to approve the agenda. Ayes - 4

Motion by Joerger, second Freeseaman to approve the minutes of the July 6 and 26 meetings. Ayes - 4

Motion by Starr, second Joerger to approve the consent calendar. Ayes - 4. Consent calendar consisted of the following items: approve renewal of Class B wine permit for Darbe and Company and payment of claims (including those approved by other boards):

73523-73552	PAYROLL ENDING 07/17/2021	\$103,163.56
ACH	AFLAC, payroll liabilities	\$1,004.42
73553	CITY OF CHARLES CITY, payroll liabilities	\$1,049.04
73554-73555	CC PUBLIC EMP HEALTH PLAN, PR liabilities	\$9,077.07
ACH	EFTPS, payroll liabilities	\$27,326.00
73556	EMC NATIONAL LIFE CO, payroll liabilities	\$6.00
73557-73559	DELTA DENTAL, payroll liabilities	\$1,552.04
ACH	FAMILY COMM CREDIT UNION, PR liabilities	\$1,608.00
ACH	ICMA, payroll liabilities	\$2,095.06
ACH	IPERS, payroll liabilities	\$29,388.10
ACH	MUNICIPAL FIRE & POLICE, payroll liabilities	\$27,756.24
73560-73561	VSP, payroll liabilities	\$398.10
73562-73563	MUTUAL OF OMAHA, payroll liabilities	\$370.30
ACH	TREASURER, STATE OF IOWA, PR liabilities	\$10,508.00
73564-73565	MUTUAL OF OMAHA, payroll liabilities	\$379.80
73566	VOIDED	**VOIDED**
73567	PARSON REAL ESTATE TRUST ACCT, serv.	\$64,017.00
73568	ACUSHNET COMPANY, supp.	\$514.44
73569	CENTURYLINK, serv.	\$309.00
73570	MARCO TECHNOLOGIES, serv.	\$58.97
73571	MIDAMERICAN ENERGY, serv.	\$1,593.24
73572	POWERPLAN, supp.	\$535.77
73573	ROCHFORD CONSTRUCTION, serv.	\$3,212.00
73574	STAPLES CREDIT PLAN, supp.	\$288.58
73575-73587	AUGUST HAP CHECKS	\$13,458.75
ACH	AUGUST HAP CHECKS	\$59,059.15
ACH	BANCORPSV, serv.	\$292.68
ACH	BUSINESS CARD, serv.	\$2,215.29
ACH	KABRICK DISTRIBUTING, supp.	\$1,078.25

ACH	TREASURER, STATE OF IOWA, sales tax	\$16,622.74
ACH	UNITED BEVERAGE, supp.	\$624.70
73588	AGVANTAGE FS, supp.	\$918.13
73589	ANDERS KARL HAGLUND, serv.	\$60.00
73590	ARNOLD MOTOR SUPPLY LLP	**VOIDED**
73591	ARNOLD MOTOR SUPPLY LLP, supp.	\$1,128.17
73592	ARTWEAR / BIRDIE AND BO'S, supp.	\$8.00
73593	AUTOZONE, supp.	\$15.09
73594	AMERICAN WATER WORKS ASSOC, serv.	\$394.00
73595	BITUMINOUS MATERIALS & SUPPLY, supp.	\$1,613.52
73596	BRUENING ROCK PRODUCTS INC, supp.	\$1,146.47
73597	CALHOUN-BURNS & ASSOCIATES, serv.	\$11,750.85
73598	CENTRAL GARDENS, serv.	\$30.00
73599	CENTURYLINK, serv.	\$1,361.82
73600	CENTURYLINK, serv.	\$467.66
73601	CHARLES CITY ELECTRONICS, supp.	\$74.00
73602	CHARLES CITY PRESS INC, supp.	\$75.00
73603	CINTAS, supp.	\$121.03
73604	CINTAS CORPORATION, serv.	\$42.83
73605	CIRCLE K COMMUNICATIONS INC, serv.	\$5,358.61
73606	CITY OF CHARLES CITY, serv.	\$216.77
73607	CONTINENTAL RESEARCH CORP, supp.	\$226.97
73608	DON'S TRUCK SALES INC, supp.	\$726.76
73609	FARMERS NEW AG LLC, supp.	\$845.95
73610	FLOYD COUNTY ENGINEER, supp.	\$91.00
73611	FOX ENGINEERING INC, serv.	\$15,715.00
73612	GORDON FLESCH COMPANY INC, serv.	\$283.20
73613	GODBERSEN-SMITH CONSTRUCTION, serv.	\$33,721.20
73614	GRAINGER, supp.	\$90.80
73615	HAWKEYE ALARM & SIGNAL CO, supp.	\$1,378.00
73616	HAWKINS INC, supp.	\$1,368.00
73617	HENKEL CONSTRUCTION COMPANY, serv.	\$157,317.39
73618	HEWETT WHOLESALE, supp.	\$191.29
73619	IOWA GOLF ASSOCIATION, serv.	\$44.00
73620	IOWA ONE CALL, serv.	\$207.70
73621	IOWA RURAL WATER ASSOCIATION, serv.	\$320.00
73622	IOWA SOYBEAN ASSOCIATION, serv.	\$3,329.00
73623	JEFF WRIGHT, supp.	\$3,000.00
73624	JOHN DEERE FINANCIAL, supp.	\$236.31
73625	JOHN A HOWE, serv.	\$850.00
73626	JONAH DEVORE, serv.	\$30.00
73627	JORDAN SMITH, travel reimbursement	\$71.32
73628	JOSE NOE FLORES, serv.	\$120.00
73629	KEYSTONE LABORATORIES, serv.	\$146.20

73630	KJ DESIGNS LLC/JTEE'S DESIGN, serv.	\$688.00
73631	L&J INDUSTRIES INC, supp.	\$164.43
73632	LEONARD LUFT, travel reimbursement	\$69.38
73633	MARCO TECHNOLOGIES LLC, serv.	\$204.05
73634	METERING TECHNOLOGY SOLUTIONS, supp.	\$542.02
73635	MICK GAGE PLUMBING & HEATING, serv.	\$1,515.01
73636	MIDAMERICAN ENERGY, serv.	\$38,509.58
73637	MIKE'S C&O TIRE INC, serv.	\$275.80
73638	MILLS-INC, supp.	\$27.00
73639	MISSISSIPPI LIME COMPANY, supp.	\$6,845.88
73640	MUNICIPAL SUPPLY INC, supp.	\$971.50
73641	NEWBAUER INC, serv.	\$155.15
73642	NEWBAUER INC, serv.	\$227.00
73643	PAWS HUMANE SOCIETY, serv.	\$1,550.00
73644	PERRY NOVAK ELECTRIC INC, serv.	\$3,748.38
73645	PLANSCAPE PARTNERS, serv.	\$775.00
73646	POPP EXCAVATING INC, serv.	\$23,800.00
73647	RADAR ROAD TEC-J ESHELMAN, serv.	\$280.00
73648	RAPID PRINTERS/OFFICE WORLD, supp.	\$131.97
73649	RIB CRIB, supp.	\$329.68
73650	RILEY'S INC, supp.	\$501.15
73651	ROCKMOUNT RESEARCH & ALLOY, supp.	\$322.35
73652	STEWART M DALTON, serv.	\$120.00
73653	SUMMERS ENTERPRISE INC, serv.	\$214,035.00
73654	TELLURIAN BREWING, supp.	\$98.00
73655	TERRACON CONSULTANTS INC, serv.	\$736.25
73656	UNIQUE COUNTRY STORE, supp.	\$3,120.00
73657	UNITED STATES CELLULAR, serv.	\$898.31
73658	USA BLUEBOOK, supp.	\$788.62
73659	VERIZON WIRELESS, serv.	\$120.03

TOTAL \$926,203.87

Mayor Andrews then swore in Derek Miller, our newest police officer. He also commented on the grand opening held for the Charley Western Trail bridge and stated that the lights on the bridge have been privately funded. Work will continue on raising funds for more lighting on the trail.

Popp Excavating has completed the demolition of two houses in town at 806 N. Grand and 312 15th Avenue and the project is ready for acceptance by the council. The total of the two is \$23,800. They are both buildable lots but the one on 15th Avenue is in the flood plain so would need to comply with those regulations if anything is constructed on it. Council member Freeseaman introduced Resolution 99-21 entitled, "RESOLUTION ACCEPTING THE 2021 HOUSE DEMOLITION PROJECT, CHARLES CITY, IOWA IN THE AMOUNT OF \$23,800.00" and moved for adoption. Second to adopt Joerger. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Knighten. Nays - none. City attorney Slotter stated that the city did request bids for the lot on 15th Avenue but did not receive any.

Several change orders have been issued for the ambulance bay remodel project at the fire station. After the plans were set, input was received from the drivers which resulted in some change orders as follows: masonry work changes - \$4454.26 increase, build temporary sleeping quarters in truck bay - \$3005.42 increase, painting of door frames - \$450.17, swap location of office/dorms - \$3008.34 increase, relocate ladder - increase \$3,933.33, move overhead door controls - increase \$594.55 and make temporary sleeping quarters permanent - increase \$5777.28 for a total increase in price of \$21,223.35. The fire department has had to move out their boat and jet ski to make room for this project and they will be located at the old Cal's building on North Main. This will increase response time for any water incident they may respond to. The total cost of the project is \$160,123.35 and will be funded out of the General fund. Council member Joerger introduced Resolution 100-21 entitled, "RESOLUTION APPROVING CHANGES/EXTRA WORK ORDERS 1,2,3,4,6,7,8 AND 9 FOR AMBULANCE BAY REMODEL PROJECT, CHARLES CITY, IOWA" and moved for adoption. Second to adopt Freeseeman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseeman, Knighten. Nays - none.

The WRRF project has a change order that requires council approval. This is change order #6 and consists of the following items: remove poor soil and replace with better soil - add \$9953.02; generator and auto transfer switch cable revisions - deduct \$2100.00; add and relocate hydrants and add walk in gate in fencing - add \$2868.03; substitute gate valves instead of butterfly valves for headworks building water line - add \$226.41; add pipe insulation on shallow water lines - add \$783.04; changes to piping from final clarifier 3 - add \$4440.31 and replace 12" air line between blower building and digesters - add \$26759.34 (this is an estimate, final cost based on time and material) for a total approximate increase of \$42,930. Council member Joerger introduced Resolution 101-21 entitled, "RESOLUTION APPROVING CHANGE/EXTRA WORK ORDER FOR WATER RESOURCE AND RECOVERY FACILITY PROJECT, CHARLES CITY, IOWA" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseeman, Knighten. Nays - none.

The city sold property previously to Dave Davidson located on Main Street in between two buildings he purchased. A restriction was put on this parcel that required gates be installed on either end of this due to alcohol that was planned to be sold in this outdoor area. This project never materialized and Mr. Davidson wants to sell one of the adjoining buildings to another person. In order to complete this transaction, the city needs to release this restriction. The potential buyer has no plans to utilize this parcel for serving alcohol at this time but if a liquor license would be applied for in the future, the council could at that time require that a fence be installed on either end. Council member Joerger introduced Resolution 102-21 entitled, "RESOLUTION AUTHORIZING AND APPROVING RELEASE" and moved for adoption. Second to adopt Freeseeman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseeman, Knighten. Nays - none.

NIACOG is preparing an application for a CDBG grant for the proposed clear well project. A public hearing is required for this and has been recommended to be held August 16 at 6:00 p.m. Councilmember Freeseeman commented that this project should not impact water rates and should lower operating costs with less wear on the pumps and decrease the amount of lime needed. Motion by Freeseeman, second Starr to set public hearing on the CDBG application for August 16 at 6:00 p.m. Ayes - 4

City clerk O'Donnell reported that the next council meeting will be a planning session on August 11 at 6:00 p.m.

City administrator Diers reported that all cities in Iowa are eligible to receive up to \$9500 of computer and related equipment. Interviews were held today for the public housing maintenance position. Police chief Anderson commented that National Night Out is being held tomorrow. The police auction went very well with local auctioneer Jerry Hegvedt conducting it pro bono. Council member Freeseeman reported that planning and zoning met earlier tonight to discuss possible changes to Ordinance 1139 concerning accessory structures and it was voted to leave it as it is.

Motion by Freeseeman, second Starr to adjourn. Ayes - 4.

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, city clerk