

COUNCIL MINUTES
REGULAR SESSION
AUGUST 21, 2023

Charles City city council met in regular session on August 21, 2023 at 6:00 p.m. in council chambers. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Patrick Lumley, DeLaine Freeseaman, Phoebe Pittman (via Zoom due to a scheduling conflict) and Phillip Knighten. Also present were city administrator Steve Diers, city attorney Brad Sloter and engineer in training Brian Sullivan.

Citizen comments - none

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseaman, second Knighten to approve the agenda. Ayes - 5

Motion by Knighten, second Lumley to approve the minutes of the August 7 and 16 meetings. Ayes - 5

Motion by Freeseaman, second Knighten to approve the consent calendar. Ayes - 5. Consent calendar consisted of the following: approve cigarette permit for Buy Low, approve the following bonds - plumbing bond for Pederson Plumbing, sidewalk bond for Boss Construction and Deitz Inc. excavation bond for Mayer's Digging, approve 7/23 financials for city of Charles City and CC Public Employees Health plan, approve the following liens - mowing \$153.00 306 8th Ave, acct5009140005\$60.00, acct 500945004 \$64.00, acct 501078000 \$111.00 and payment of claims (including those approved by other boards):

81248	MENARDS CAPITAL ONE CREDIT	\$4,314.68
81249-81267	UB DEPOSIT REFUNDS	\$1,576.88
81268	CITY OF CHARLES CITY	\$70.80
81269	MIDAMERICAN ENERGY	\$106.20
81270	SCHNEIDER LABORATORIES INC	\$42.00
81271	BAKER & TAYLOR BOOKS,SERV	\$1,763.62
81272	BRODART COMPANY	\$286.44
81273	CANON FINANCIAL SERVICES INC	\$113.64
81274	CAROL CASE	\$1,507.66
81275	CC PUBLIC EMP HEALTH PLAN	\$3,933.80
81276	CENTER POINT LARGE PRINT	\$96.47
81277	CC CHAMBER OF COMMERCE	\$40.00
81278	COREY HAWKE	\$409.00
81279	DEMCO INC	\$217.91
81280	GALE	\$58.38
81281	GORDON FLESCH COMPANY	\$97.00
81282	GREENE PUBLIC LIBRARY	\$13.19
81283	HERRON'S BAND BOX INC	\$558.60
81284	HOCKENSON PLUMBING	\$129.48
81285	HY-VEE INC	\$82.78
81286	INGRAM LIBRARY SERVICES	\$48.28

81287	JOHNSON PAINTING	\$6,500.00
81288	KANOPY INC	\$77.00
81289	MEDIACOM	\$355.48
81290	MICK GAGE PLUMBING & HEATING	\$100.22
81291	MIDAMERICAN ENERGY	\$2,912.09
81292	MIDWEST TAPE	\$171.68
81293	NOAH,SMITH,SCHUKNECHT & SLOTTER	\$28.00
81294	STAPLES ADVANTAGE	\$130.31
81295	UB CREDIT BALANCE REFUND	\$29.11
81296	MIDAMERICAN ENERGY	\$440.97
81316	CITY OF CHARLES CITY	\$944.57
81317	CC PUBLIC EMP HEALTH PLAN	*VOID
81318	CC PUBLIC EMP HEALTH PLAN	\$10,315.83
81319	EMC NATIONAL LIFE-SUPPLEM	\$6.00
81320	A-1 MOBILE STORAGE SERVICE	\$120.00
81321	ASHLEE MAHLSTEDT	\$420.00
81322	BDO USA LLP	\$1,500.00
81323	BRENDA SALINAS	\$200.00
81324	BUSINESS CARD	\$2,250.06
81325	CINTAS CORPORATION	\$77.33
81326	CITY OF CHARLES CITY	\$3,873.83
81327	TRENT PARKER / COMPUTER PARKER	\$760.26
81328	EXPRESS LUBE	\$137.44
81329	FMC LANDFILL	\$41.71
81330	HOLDEN HILLEGAS/H&R LAWNCARE	\$11,736.00
81331	HD SUPPLY FACILITIES MAINT	\$360.92
81332	HEYER LAWN CARE	\$2,735.00
81333	HOCKENSON PLUMBING	\$3,176.56
81334	HODES CO.	\$61.14
81335	HOUSING AUTH ACCTG SPECIALISTS	\$867.00
81336	IOWA DEPT INSPECTIONS/APPEALS	\$648.37
81337	JENDRO SANITATION SERVICES	\$2,403.08
81338	KIMBERLY FRAZEE	\$216.69
81339	LEAF	\$408.15
81340	LONNIE ISAKSON	\$9,775.00
81341	MARCO TECHNOLOGIES LLC	\$197.18
81342	MENARDS CAPITAL ONE CREDIT	\$4,804.99
81343-81344	MIDAMERICAN ENERGY	\$7,073.76
81345	MILLS-INC	\$200.80
81347	NOAH,SMITH,SCHUKNECHT & SLOTTER	\$1,060.00
81348	OMNITEL COMMUNICATIONS	\$1,100.00
81349	PERRY NOVAK ELECTRIC INC	\$189.52
81350	PLUNKETT'S PEST CONTROL	\$212.06
81351	QUILL CORPORATION	\$270.52

81352	ROCHFORD CONSTRUCTION	\$6,752.00
81353	SCHUETH ACE HARDWARE	\$481.16
81354	SHERWIN-WILLIAMS CO	\$873.44
81355	SUPERIOR LUMBER INC	\$2,664.94
81356	T-J SERVICE INC	\$2,056.90
81357	THE SHREDDER	\$110.40
81358	UNITED STATES CELLULAR	\$488.28
81359-81365	VOID	*VOID
81366	AGVANTAGE FS	\$1,062.68
81367	AHLERS & COONEY PC	\$139.00
81368	AMAZON CAPITAL SERVICES	\$100.10
81369	AMERICAN MEDICAL RESPONSE	\$17,291.67
81370	ARIN - AMERICAN REGISTRY FOR	\$1,000.00
81371	ARTWEAR / BIRDIE AND BO'S	\$12.00
81372	BRUENING ROCK PRODUCTS INC	\$849.54
81373	CARQUEST AUTO PARTS	*VOID
81374	CARQUEST AUTO PARTS	\$1,382.38
81375	CENTRAL IOWA DISTRIBUTING	\$96.00
81376	CENTRAL LOCK SECURITY	\$205.00
81377	CHARLES CITY ELECTRONICS	\$69.99
81378	CINTAS	\$191.38
81379	CINTAS CORPORATION	\$56.02
81380	CITY OF CHARLES CITY	\$177.78
81381	CJ COOPER & ASSOCIATES INC	\$260.00
81382	CONTINENTAL RESEARCH CORP	\$251.62
81383	CROELL INC	\$3,018.75
81384	D&L CAR CARE	\$360.00
81385	DEBOEST CONCRETE CORP	\$2,720.40
81386	FARMERS NEW AG LLC	\$1,202.35
81387	FLOYD CO MEDICAL CENTER CL	\$272.00
81388	FLOYD COUNTY TREASURER	\$486.00
81389	FOX STRAND (dba)	\$442.50
81390	GALLS LLC	\$374.19
81391	GORDON FLESCH COMPANY INC	\$123.14
81392	GHD SERVICES INC	\$433.13
81393	GOODALE CUSTOM PUMPING CO	\$900.00
81394	HACH COMPANY	\$201.90
81395	HOBERT ELECTRIC	\$159.25
81396	HUBER SUPPLY CO INC	\$150.00
81397	HY-VEE INC	\$35.90
81398	IOWA ASSOC MUNICIPAL UTILITIES	\$1,200.00
81400-81401	IDOT-CASHIER'S OFFICE	\$286.45
81402	IOWA LEAGUE OF CITIES	\$3,737.00
81403	IOWA PLAINS SIGNING INC	\$820.00
81404	IOWA PRISON INDUSTRIES	\$382.14

81405	JENDRO SANITATION SERVICES	\$55,343.72
81406	JOHN A HOWE	\$26.56
81407	KALEIGH KRUEGER	\$170.00
81408	KAMM EXCAVATING CORP	\$1,967.50
81409	LEAF	\$279.24
81410	LUMEN	\$42.09
81411	MERRITT COMPUTER SERVICE INC	\$944.00
81412	METERING TECHNOLOGY SOLUTIONS	\$3,309.07
81413	MICK GAGE PLUMBING & HEATING	\$2,952.89
81414	MIDAMERICAN ENERGY	\$20.00
81416	MIDWEST BREATHING AIR LLC	\$750.22
81417	MUNICIPAL SUPPLY INC	\$7,542.74
81418	NCL OF WISCONSIN	\$367.89
81419-81420	NEWBAUER INC	\$492.35
81421	NIACOG	\$7,028.10
81422	NOAH,SMITH,SCHUKNECHT & SLOTTER	\$3,174.64
81423	PERRY NOVAK ELECTRIC INC FERGUSON ENT DBA	\$214.50
81424	POLLARDWATER	\$861.00
81425	POSTMASTER	\$1,250.00
81426	QUILL CORPORATION	\$141.96
81427	ROTARY CLUB OF CHARLES CITY	\$187.50
81428	SHORT ELLIOTT HENDRICKSON INC	\$25,521.52
81429	SJE RHOMBUS	\$2,500.00
81430	SNAP ON	\$1,470.00
81431	STERICYCLE INC	\$51.52
81432	TP ANDERSON & COMPANY PC	\$380.00
81433	TRIUMPH SURPLUS LLC	\$35.07
81434	UNITED STATES CELLULAR	\$1,225.46
81435	WESTRUM LEAK DETECTION	\$3,000.00
ACH	FLOYD SWCD	\$5,275.99
ACH	MISSISSIPPI LIME COMPANY	\$9,987.86
ACH	FGP STIPEND & TRAVEL	\$5,180.36
ACH	HAWKINS INC	\$1,580.25
ACH	MC2 INC	\$3,285.32
ACH	MICROBAC LABORATORIES, INC	\$2,001.50
ACH	STEVE LITTERER	\$145.00
ELEC	VISA	\$331.13
ELEC	COLLECTION SERVICE CENTER	\$211.84
ELEC	EFTPS (PAYROLL TAXES)	\$28,731.04
ELEC	ICMA MEMBERSHIP RENEWALS	\$1,800.28
ELEC	BANCORPSV	\$170.32
ELEC	BUSINESS CARD	\$5,954.93
ELEC	KABRICK DISTRIBUTING CO	\$577.25
ELEC	PITNEY BOWES SUPPLIES	\$182.58

ELEC	UNITED BEVERAGE-MC	\$144.50
ELEC	FIRST CITIZENS-CC	\$548.10

TOTAL: \$335,590.61

July Receipts - Gen - 109433.79; SafetyEd-500.00; P/R C.I-215.59; H/M-406.96; RAGBRAI-5.93; RUT-83119.81; EmpBen-18889.88; CVTC-16423.80; Emerg-1120.53; OptTx-106269.57; TIF-2572.73; AmerResc-6164.51; LibrTr-241.48; FGP-2559.60; PubHous-105060.86; Sect8-79823.59; HousNonRest-837.95; Cable-13183.37; DebtServ-7492.89; TreeRemove-100000.00; Water-307443.17; ClearWell-85696.00; WRRF-242077.92; WasteFnd-65666.90; Transit-37853.50; SWU-18674.15; FireExt-97.00

July Disbursements - Gen-310889.31; SafetyEd-29.65; P/R C/I-14322.00; RAGBRAI-250.00; RUT-57752.25; EmpBen-100863.47; CVTC-30778.99; FGP-18061.14; PubHous-133533.17; Sect8-92953.78; Cable-170.00; StreetRelC.I-10176.50; FibertoHome-31.50; IPC-7027.56; TreeRemove-9500.00; Water-174002.83; ClearWell-1550324.00; WRRF-93908.55; WWTPExpFnd-1520.00; WasteFnd-59651.53; Transit-32753.00; SWU-6087.44; FireExt-10.54

A street closure request has been submitted by Charles City school for homecoming activities. Salsbury in front of the football field will be closed September 11 from noon to 3:00 p.m. for street painting and the parade route will be closed starting at 4:15 and go until the parade is over. The parade will start at the Senior Center, go to Main Street down to Clark Street to Jackson Street and back on Ferguson. Motion by Freeseaman, second Starr to approve these requests. Ayes - 5

Darci Tracey was present to request a street closure for September 28 for a harvest moon festival. She is asking that Kelly Street from Main to Jackson Street be closed from 4:00 to 8:00 p.m. to allow food trucks to be parked. Motion by Freeseaman, second Lumley to approve the request. Ayes - 5.

Mayor Andrews opened the public hearing on the Omnitel permanent easement. Affidavit of publication dated 8/11/23 was informally filed. Mayor Andrews asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Starr, second Lumley to close the hearing. Ayes - 5. This easement will be for the installation of fiber optic and the areas for the lease are located behind the Optometric Center, Charles City Press building and behind Dollar General. These are being located to the very edge of the city owned parking lots there so as not to hinder any possible future development on these sites. This is similar to previous easements granted to Omnitel for fiber installation. Council member Freeseaman introduced Resolution 92-23 entitled, "RESOLUTION APPROVING CONVEYANCE OF PERMANENT, NON-EXCLUSIVE UNDERGROUND COMMUNICATIONS EASEMENTS ON REAL ESATE OWNED BY THE CITY OF CHARLES CITY TO OMNITEL COMMUNICATIONS " and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes - Starr, Lumley, Freeseaman, Pittman and Knighten. Nays - none.

Ordinance 1165 AN ORDINANCE ESTABLISHING CHAPTER 79 OF THE CHARLES CITY CODE OF ORDINANCES WHICH PROVIDES RULES AND REGULATIONS FOR THE OPERATION OF GOLF CARTS WITHIN THE CITY OF CHARLES CITY, IOWA was presented for a third and final reading. This ordinance governs the operation of golf carts on city streets. It allows operation of a golf cart only on streets with a posted speed limit of less than 25 MPH and can't be driven at all on Hwy 18, Hwy 14 and Gilbert Street, however, golf carts may cross those streets. It also prohibits golf carts on recreational, bike or walking trails and sidewalks. Drivers are also required to be at least 18 years old and possess a valid driver's license. The carts must have a slow moving vehicle sign, a safety flag and rear view mirror on the driver's side. Hours of operation are from sunrise to sunset. No motorized vehicles are allowed on the

trail. Motion by Starr, second Freeseaman to approve the third reading of Ordinance 1165. Ayes - 5. Council member Starr read the ordinance. Motion by Freeseaman, second Starr to adopt and publish Ordinance 1165. Ayes - 5.

A thank you has been received from Crisis Intervention for our financial support of their program for FY24.

City clerk O'Donnell reported that the next meeting will be a planning session on August 30 at 6:00.

City administrator Diers reported that a presentation will be done on September 6 at the housing conference for the Thriving Communities program to pitch our housing project to developers. The Rotary club has been awarded \$5,000 for tree plantings and they hope to do those plantings yet this fall. Otto's Oasis has several varieties of trees available.

Council member Lumley reported that the EMS advisory board will hold a meeting on August 24. Councilmember Freeseaman reported that he had attended an economic development seminary last week in Mason City that was sponsored by First Citizen's Bank. Mayor Andrews reported that Tim Fox will be in Fort Dodge on Wednesday to give testimony on the proposed carbon pipeline.

Motion by Freeseaman, second Lumley to adjourn. Ayes - 5

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, city clerk