

MINUTES  
CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY  
March 14, 2016 7:00 a.m.  
**SPECIAL MEETING**

Members Present: Jeremy Heyer, Carol Tyler, and Stewart Coulson. Absent: Eric Miller, and Jenna Haglund. Others present: Heidi Nielsen, staff.

Call to Order. Chairperson Heyer called the meeting to order at 7:03 a.m.

New Business. Review handrail bids and make recommendation to City Council. Board members received a tabulation of the bids submitted by Dean Snyder Construction (193,456), King Construction (149,750), and Wagner Construction (173,700). Nielsen explained that there was some confusion with the submissions included with the bids and the low bidder King Construction sent in the wrong paperwork. She informed the board that according to the City Attorney as long as they got the submissions in by the close of business on Friday, their bid could be considered. This is because the error had no effect on the competitiveness of the bids. Nielsen requested that the board recommend approval of the bid from King Construction. She stated that Waggoner and Wineinger has worked with them and found their work to be satisfactory. Heyer stated that he also has heard that. Nielsen also stated that while the bids are higher than anticipated, the budget has been revised to accommodate for the increased costs. The board was also informed of the additional expenses that would be incurred as a result of the need to replace the curb stops at Morningside while the concrete slabs are being replaced. Tyler moved to accept the low bid from King Construction and to make the recommendation to the City Council. Coulson seconded the motion. Ayes: 3, Nays: 0. Motion carried.

Being no further business, Coulson moved, Tyler seconded the motion to adjourn. Ayes: 3. Nays: 0. Motion carried.

Charles City Housing and Redevelopment Authority

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Jeremy Heyer, Chairperson

ATTEST:

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Heidi Nielsen, Director